

# Erica Sinnott

## CONTACT

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## EDUCATION

- 2020-2021, **FE1 Examinations**, Law Society of Ireland.
- 2017-2019, **LL.B.**, University College Cork.
- 2014-2017, **BA History and Studies in Psychology**, University College Cork. Final Year Dissertation: "*Failure, Inadequacy and Neglect: The HIV and Hepatitis C Scandal*". Result: 1:1.

## WORK EXPERIENCE

### June 2019- present, **Compliance & Risks Ltd, Regulatory Analyst**

- Conducting extensive legal research for clients.
- Monitoring and analysing global regulatory developments.
- Assessing and summarising global environmental and product safety regulations.
- Subject matter expert in the areas of conflict minerals, pressure equipment, construction products and energy efficiency.
- Responding directly to client enquiries on legislative updates.
- Engaging with regulatory authorities via written communication to discuss both current and pending legislation.
- Authored a white paper titled "*Conflict Minerals Compliance: Examining U.S and EU Regulations*".

### April 2018-May 2019, **Retail Assistant, Penney's**

- Provided excellent customer service, including giving information on pricing and product availability and handling customer complaints.
- Processed cash and card payments.
- Ensured stock levels were well maintained.

### October 2017-January 2018, **Retail Assistant, Cherrybomb Cosmetics**

- Key holder responsible for opening and closing the store.
- Served customers in a friendly and efficient manner.
- Volunteered for extra jobs to ensure balance workload across the team.
- Ensured the shop floor was fully stocked and presentable.

- Cashed up till at the end of the day.

**April 2015-May 2017, Crew Member, McDonalds,**

- Maintained high standards of customer service during high-volume, fast-paced operations.
- Communicated clearly and positively with co-workers and management.
- Handled cash and credit transactions quickly and accurately.
- Followed procedures for safe food preparation, assembly, and presentation.
- Built loyal clientele through friendly interactions and consistent appreciation.
- Resolved customer complaints promptly and professionally.
- Took initiative to find extra tasks when scheduled duties were completed.

**INTERESTS & ACHIEVEMENTS**

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- Past Member of the De La Salle Camogie club. I was a part of the team who won the Junior County Championship in 2015.
- I'm very interested in music, and I play the piano to a Grade 5 standard. I have received two nominations for Excellence Awards in piano playing from the Leinster School of Music and Drama.