**Eva Lindsay**

**Contact Details:** 75 Old Kilmainham, Dublin 8

**Mobile:** 086-6681009     Email:  evajmlindsay@gmail.com

**Education.**

2013-2017: II-1 LLB in Law, Trinity College Dublin

2007-2013: St. Brendan's College, Belmullet, Co.Mayo.

**Experience to Date:**

**Hayes Solicitors LLP, Lavery House, Earlsfort Terrace, Dublin 2.**

Role: Legal Executive

July 2022-present

I have been working with Hayes Solicitors LLP since July 2022 as part of their Healthcare team. Since joining the firm I have been able to gain experience in a new area of law. I have assisted both solicitors and partners with their ongoing and new files and prepared for and attended the Coroners Court with the Partners. Exposure to a new area of law has been incredibly rewarding and a great opportunity to enhance my legal skills and knowledge.

**AOC Solicitors, 19-22 Baggot Street Lower, Dublin 2.**

Role: Legal Executive

August 2017- July 2022

I have worked with AOC Solicitors for over four and a half years. Since joining the firm in 2017 the firm has quadruped in size, has won a number of awards including Employment Law Firm of the Year in both 2021 and 2022, the Client Choice Award two consecutive years and is now ranked as a Tier 2 Employment Law Firm in Ireland by Legal 500. I have played a major role in the growth of the firm which is reflected in the many awards and also the amazing growth of the firm. I have gained extensive skills and experience which I have outlined below.

- Exposure to a number of different Employment law issues.

- Attend hearings in the WRC, Labour Court and High Court

- Drafting submissions for hearing

- Writing letters, drafting contracts and handbooks

- Collating Briefs for counsel

- Liaising with clients and counsel

- Attending meetings with both clients and counsel and taking minutes of these meetings

- Research case law and various areas of employment law for active cases and articles

- Write articles on topical employment law issues for our monthly newsletter

- Assisting the solicitor

- All administrative duties in the office

- Taking calls from clients, counsel and public

- Managing solicitors’ calendars

**Vincent Deane & Co. Solicitors, Castlebar, Co. Mayo.**

Role: Courtroom and Administrative Assistant

June 2016-August 2016

- Gained experience in both criminal and civil proceedings while working with the State Solicitor in Castlebar.

- Attended court on a daily basis with both the state solicitor and barrister.

- Gained a unique insight into both civil and criminal litigation proceedings in court.

- Liaised with clients and counsel of the accused on a daily basis.

- Gained many skills and an insight into the importance of communicating clearly to the client who are in search of a practical solution to a problem.

- Delivered required documents to court from the solicitor’s office.

- Attended meetings and took minutes of these meetings.

- Witnessed the swearing in of a jury and the rules governing this process.

- Researched in areas of Capital Gains Tax and a hostile witness in criminal proceedings.

**Employment Bar Association Annual Conference**

2018-present

Attend the annual EBA Employment Law Conference every year which discusses a number of prevalent employment law issues and cases each year.

**Darkness into the Light**

2016-present

I take part in the Darkness into the Light walk every year.

**FLAC Committee, Trinity College Dublin.**

Fundraising Officer: 2015-2017

-Attended weekly meetings to discuss upcoming events and administration matters.

-In my role as OCM I gained experience in many roles of the society.

-Organised events on social justice issues including current topical issues at the time such as

 Brexit, housing crisis and the Burkini ban in France.

-Observed lawyer-client interaction at legal advice clinics.

-Due to my position in the society, I have enhanced my teamwork, research and communication skills.

-In testament to both our teamwork and to my contribution, the society was awarded the best medium and best overall society by the Central Societies Committee of Trinity College Dublin in 2016.

**Trinity SMF**

2014-2015.

 Attended EduClasses' from major corporate companies such as Morgan Stanley, Davy Stockbrokers and Deloitte to enhance knowledge of equity investing.

***References Available on Request***