**| Eva Walsh | Final-Year ‘Law with History’ Student, UCD |**

*A creative, hardworking, adaptable and sharp-thinking Law Student, striving to secure a traineeship in one of Ireland’s Highest-Ranking Law Firms*

**Employment**

**Intern | Fieldfisher LLP | August 2020**

* Actively participated in virtual team calls
* Composed two blogs to be published on the Fieldfisher website
* Responsible for assessing reports from regulatory bodies in Ireland and the United Kingdom
* Distributed documentation to clients and witnesses in relation to specific cases

****Online Sales Assistant | Bookstation | May 2020 – July 2020**

* Responsible for handling, organising and shipping all online orders during COVID-19 at a time when retailers were unable to trade in stores

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**Patient Services Administrator |The Beacon Hospital | Oct 2018 - Present**

* Responsible for registering patient and taking any payment needed
* Completed the administration for Theatre, Radiology, Dressings, Respiratory, Urology and Endoscopy especially
* Worked in a fast paced environment with a huge overturn of patients every day 

**Secretary | Gleeson McGrath Baldwin Solicitors’ Firm | Jun 2018**

* Answered all emails that came into the firm and responded promptly and appropriately
* Responsible for all calls that came into the firm from clients, judges, senior counsel and transferring the call onto the necessary solicitor.
* Organised case briefs for solicitors

**Sales Assistant |Watch Station, House Of Fraser | Jul 2017- Oct 2018**

* Responsible for serving customers with thorough customer service
* Responsible for driving sales, IPC and filling out KPIs
* Taking the initiative to build on sales, offer alternatives and ensuring the customer values their purchase



 **Poll Clerk | Dublin County of the Returning Officer | 2018 – Present**

* Poll Clerk for the Referendum on Abortion in May 2018
* Poll Clerk for the Presidential Election and Referendum on Blasphemy in October 2018
* Poll Clerk for European and Local Elections in May 2019
* Poll Clerk for the General Election in February 2020

 

**Education**

* **Secondary School – Loreto High School Beaufort | Rathfarnham | 2011-2017|**
	+ **Leaving Certificate Results** - 521 Points – History (H1) English (H3) Irish (H2) Maths (H4) Business (H3) Spanish (H2) Biology (H3)
* **University - Bachelor of Civil Law with History | Sutherland School of Law, UCD | 2017- Present**
* **Erasmus –** University Pompeu Fabra, Barcelona – January 2020 – March 2020 (had to return early due to COVID-19)
	+ **University Results to Date** - **First Year** – Semester 1 (GPA 3.64) Semester 2 (GPA 3.4) - **Second Year** – Semester 1 ( GPA 3.37) Semester 2 – (GPA 3.6) – **Third Year** – Semester 1 (GPA 3.43)

**Personal Achievements**

* Head Girl of Loreto High School Beaufort 2016/2017
* Head of the Student Council 2016/2017
* Winner of the Senior Shakespeare Cup in May 2016 at the Feis Maitiú
* Completed up to the highest level (Level 8) in Speech and Drama under The Royal Irish Academy of Music
* Winner of the Royal Irish Academy for Music’s outstanding performance award
* Have competed in many Senior drama competitions such as the Record Cup and the Lily Kavanagh Cup in the Mill Theatre
* Player of the year in Three Rock Hockey Club 2015
* Hockey Captain in Three Rock Hockey Club U17s in 2015
* Student of the Year Loreto High School Beaufort 2012



**Charity Initiatives**

* Participating in various SVP Christmas Hamper Collections and Rathmines Women’s Refuge Centre Collection to gather essential sanitary products, pyjamas and clothes for women and children suffering from domestic, sexual and mental abuse
* Charity: Organised the ‘Trek for Rumbek’ in 2017 and raised over €5,000 for our sister school in Rumbek, South Sudan to allow young girls gain an education



#  References

1. Emma O’ Neill, Partner in Gleeson McGrath Baldwin Solicitor’s Firm – 0868550699
2. Margaret Callanan, Manager of Beacon Centre for Orthopaedics, Beacon Hospital – 01293 7575
3. Margaret O’ Donoghue, Former Principal of Loreto High School Beaufort – 0863690261