Curriculum Vitae

**Evan Shaughnessy**

**Bachelor of Corporate Law B.C.L (2.1 Honours)**

**Bachelor of Laws L.L.B (2.1 Honours)**

**Personal Details**

Address: 103 Fisherman’s Wharf, Thorncastle Street, Ringsend, Dublin 4.

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**Personal Profile**

I am a hardworking and extremely motivated law graduate, who has gained valuable practical work experience through working in various legal firms.

* Highly driven and ambitious in my pursuit of a successful career
* Excellent time-management and prioritization skills
* Strong work ethic

**Work Experience**

**June 2015 – Present. LK Shields Solicitors, 40 Upper Mount Street, Dublin 2.**

**Position: Paralegal**

LK Shields is a leading Irish corporate and commercial law firm. Their clients include enterprising Irish and international businesses, financial institutions and public bodies. I have completed separate rotations within the Banking and the Litigation departments.

Responsibilities within my capacity as a paralegal:

* Completion of forms of registration with the Land Registry and Registry of Deeds
* Preparation of various briefs to be used for impending actions.
* Assembling documentation for both large and small scale discovery.
* Specific legal research to be used in advising clients
* Filing of numerous forms with the Companies Registration Office.

**September 2013 – June 2015. Ronan Murphy Solicitors, 108 Bohermore, Galway.**

**Position: Legal Executive**

One to one tuition and practical work experience from a sole practitioner.

Ronan Murphy Solicitors is a firm that focuses on Personal Injuries, Debt Collection, Property Law, Wills, Family Law, Criminal Law, Probate and Administration of Estates.

Responsibilities within my capacity as an executive:

* Registration of transfers and charges with the Property Registration Authority and completion of mortgage applications following registration.
* Regularly represent the firm at County Registrar sittings and advise on case progression.
* Completion of relevant Injuries Board and MIBI claim forms.
* Assisting counsel with books of evidence, preparation of briefs for various cases
* Organising reports and documentation from beginning to the final draft for registration with the relevant courts
* Corresponding with court offices, medical practitioners and state councillors.

**May 2013 - June 2013. RDJ Glynn, Aengus House, Long Walk, Galway.**

**Position: Summer Internship**

RDJ is a leading Irish law firm, offering specialist legal expertise. The firm represents a significant number of public sector bodies and government agencies.

* Working mainly in the areas of employment law and medical negligence - duties included sourcing documentation, carrying out analysis of reports, preparing schedules.
* Preparing documents for both large and small scale discovery for the medical negligence and employment teams.
* Through observing briefings and attending initial consultations with clients, I gained experience on how to advise clients in the best course of action.

**November 2011 – June 2015, Sales Consultant, Brown Thomas, Eglington Street, Galway.**

I worked in Brown Thomas’ Menswear department on a part-time basis for almost four years. The key skills that I learned as a sales consultant are the importance of working as a team, and the ability to build a strong relationship with customers. Such skills are equally applicable to work in a law firm through building good relationships with clients and colleagues.

**Education**

**Bachelor of Laws L.L.B**

September 2013 – May 2014 National University of Ireland, Galway

Course details/subjects:

One year post graduate course which allows eligibility to sit the law exams in England, Wales and U.S.

**Bachelor of Corporate Law**

September 2009 – May 2013 National University of Ireland, Galway

Course details/subjects:

Bachelor degree covering core legal, accounting and business subject areas.

**Leaving Certificate**

2003–2009 Colaiste Iognaid, Sea Road, Galway.

**Additional Competences**

**Mentor:** A volunteer programme in which third and fourth year law students give guidance to younger students in academic and social life away from home.

**Computer Skills:** Keyhouse Software, eDocs,Microsoft Office - MS Word, MS Outlook, MS PowerPoint and MS Excel

**Presentation Skills**: Prepared and delivered PowerPoint presentations for various college modules.

**Interests:**

I am an avid golfer, and have competed at an under 18 national level while representing Galway Golf Club.

Additionally, I have won two Connacht Rugby Senior Schools Cups during my time in Colaiste Iognaid.

**References:**

Available upon request.