Eve Poole

17 the Lawn, Oldtown Mill

Celbridge, Co Kildare

Contact No: 0874211320

Email: evepoole2@gmail.com

Education

Studying Bachelor of Laws (LLB) in Maynooth University

Predicted 2:1

Completed Honours Leaving Certificate 2017, achieving 368 points.

 St. Wolstan’s Community School, Celbridge, Co Kildare

Completion of Transition Year Programme 2014-2015

Honours Junior Certificate Achieved 2014

Previous Experience

Cliff at Lyons, April 2018- Present

* During my time in Cliff at Lyons I have worked as part of the conferencing and banqueting team as a waitress serving weddings and corporate events.
* I completed the set up and break down of events.
* I would work full wedding services, serving both food and drinks during the service.
* I worked in all areas of the food service, from breakfast to full catered events.
* I tailored guests experience whilst in work by ensuring they had all their needs met and catered for.

Kurt Geiger, Brown Thomas, October 2017- January 2018

* While working with Kurt Geiger I worked as a sales assistant.
* I dealt with any customer queries and assisted them with any problems they had.
* I built one on one relationships with customers, taking them from the moment they arrive in the store to the end of the purchase.
* At both the beginning and end of each shift I ensured that the store was presentable and ready for the day ahead.
* Each day it was necessary to complete a stocktake from both the floor and the stock room to ensure that the correct stock was present and accounted for.
* I gained fantastic insight into how a fashion company works and learned valuable one on one customer service experience.

Philip Hannon & Co. Solicitors, January 2015- May 2015

* During this time my interest in pursuing a degree in Law was sparked.
* I gained an invaluable insight into the Irish legal system and the inner workings of a solicitor’s firm.
* I attended many court hearings with the solicitors, and even got to sit in on major cases of the time.
* I sat in on client consultations and liaised with Barristers.
* I gained experience in office administration through typing reports, filing cases and answering telephone queries.
* I learned the importance of time keeping, as it was my first time being held responsible for my own time management as I had to ensure that I had enough time to get into the city centre on time for each day.

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Hobbies

Cub Scouts

* I am a Cub Leader in Salesians Scout Troop, Celbridge.
* I run weekly meetings every Monday night with the cubs partaking in various activities to build on their pre-existing knowledge.
* I help to develop the children’s pioneering, orienteering and first aid skills, whilst also teaching them lifelong skills like cooking and sowing.
* I also meet with the other cub leaders monthly to plan our weekly session, organise day trips and weekends away.