# Education:

## National University of Ireland, Galway. September 2014 to present.

Bachelor of Laws (LLB Postgraduate Program) Predicted Result 1:1.

Modules include: Land Law, Criminal Law, Equity, Administration Law, Evidence and Law of the Sea.

## National University of Ireland, Galway. September 2009 to May 2014.

Bachelor of Corporate Law (International – Spanish) Result 2:1

Final Year Modules included; Buyer Behaviour Analysis, Labour Law, Industrial and Intellectual Property Law, Comparative Competition Law, Information Technology Law, International Trade Law, Employment Relations, Legal and Business Ethics and Cross Cultural Management.

**Universidad de Salamanca, España. September 2004 to June 2009.**

Successfully completed two semesters studying both law and business modules through Spanish while also completing an intensive course to help maintain my fluency.

Modules included; Strategic Human Resources, History and Fundamentals of the Economy, Marketing, European Union Law, International Public Law and Spanish Penal Law.

**Salerno Secondary School, Salthill, Galway. September 2004 to June 2009.**

Leaving Certificate – 450/600 points, including English (H) A2, Economics (H) B3, Home Economics (H) B2 , Biology (H) B3 and Spanish (H) B3.

# Work Experience:

**Sales Assistant at Kurt Geiger Concession, Brown Thomas Galway. September 2011 – Present.**

* Achieving sales targets assigned from Head Office and sending weekly figures and Trade Reports to the Aerial Manager.
* Dealing directly with customers, handling queries and complaints as well as processing customer orders.
* Counting the till at the beginning and end of the day to ensure there are no discrepancies.

**Legal Assistant at Purdy FitzGerald Solicitors, Galway. June 2014 – October 2014.**

* Carrying out research for Mr. Purdy’s upcoming book on Employment Equality.
* Attendance on meetings with clients and others to take instructions and provide updates when required.
* Preparing court and tribunal documents and carrying out any other legal work as directed by the solicitors.

**Activities Leader for Education First, Dublin. Summer 2013.**

* Co-ordinating with the Activities Managers every morning to get the Activities schedule for the day and review activity progress of the previous day.
* Working with foreign leaders as a team responsible for over thirty students aged between 13 and 18 and taking them on daily activities and ensuring they were on time for class.

# Summer Intern at Eco-Wall Therm, Galway. June and July 2012

* Organising pricing appointments between the directors and potential clients. I was exposed to various aspects of a small company from letter writing and administrative duties to learning how to talk to clients on the telephone.
* Sitting in on meetings between the directors and clients in which, they would outline the various procedures to be undertaken for each specific home and the methods of obtaining the Government grants.

**Computer Skills:**

* Upon completion of the Leaving Certificate Vocational Programme I have a good working knowledge of MS Word and Excel, Internet and Email.

# Interests and Achievements:

* **President of the Erasmus Student Network** in NUI Galway for which I have received an ALIVE certificate for volunteering. Responsibilities and duties include: helping the incoming Erasmus students to integrate into student life in Galway, working with my Committee members to organise trips around the country and events to immerse the students into Irish culture and raise money for various charities, ensuring that the Society is successful and that we are operating within our budget. I am also responsible for communicating with fellow Presidents from other Universities and members of the National and International Board regarding matters such as voting, marketing, merchandising and attending training workshops.
* I taught English while I was studying abroad in Spain. I was responsible for creating the lesson plans for each class and ensuring that my students were at a satisfactory level for the exams they were due to sit. My student’s ages ranged from 3 years to 19 years.
* I have been an avid hockey player for many years playing for my Secondary School team, the NUIG team and my local team where I also had the opportunity to coach and help develop younger players and umpire matches.
* I have a full clean Irish Driving License since 2010.

**Referees:**

* Anna – Louise Hinds: Lecturer at NUI Galway, (091) 498370.
* Sadie Fitzpatrick: Manager of Kurt Geiger, Brown Thomas, Galway. (091) 565254.
* Ita McMahon: Eco-Wall Therm, Ballybane Industrial Estate, Galway. (091) 773765.