

## Curriculum Vitae of Fearghal McDaid

### Virtual Legal Work Experience

- Kennedy's 2023: This involved completing 4 online-based exercises. It included drafting a witness statement, preparing a draft client pitch, leaving a voicemail for a client, and drafting a memo on a force majeure incident.
- Mathson 2023: This involved completing 4 online-based exercises. It included the preparation of a non-disclosure agreement, preparing a client advise letter on the process of appointing a temporary pre-approval controlled function with the Central Bank of Ireland, a quiz on litigation, and drafting an email to send to the client on the closure of their financing deal.
- I am currently completing similar assignment for A&L Goodbody.

### Work Experience - Fund Services

#### **Maples Group, Supervisor**

Jun 2021-Current

- I would regularly review the fund's prospectus and other governing documents of new funds before they are set up within our transfer agency system. Some funds which I work on include hedge, private equity and UCIT's.
- As a transfer agent I would frequently review investor application forms. If necessary, I would provide feedback and work with the investors until the documents are completed in line with the appropriate anti-money laundering, FATCA and CRS rules. Then, I would review and approve all investor trades which are set up within our transfer agency system.
- As part of my role, I must ensure all client deliverables are achieved and where necessary work to accommodate any time sensitive tasks as they arise by managing all key stakeholder's expectations. I must manage my team and provide guidance when they face issues, such as reorganising the team's priorities to ensure all client deliverables are achieved.
- I review all transactions which are not standard payments and ensure all the necessary supporting documents are provided and internal checks are adhered to.

#### **SS&C Technology, Associate Manager**

Nov 2017-Jun 2021

- I worked closely with various fund managers that I was responsible for, to ensure all their tasks are completed to a high service level. I reviewed my teams work and approved all finalised work before it was released to the client.
- I also had to ensure the daily duties of my team's extended offshore colleagues based in Mumbai had been completed. I ensured all tasks to be completed in Ireland, as required by the Central Bank of Ireland fund administration outsourcing rules, were correctly followed by our Dublin based team.
- After my promotion I took on more managerial responsibilities including client management and team management. This allowed me to build on my current knowledge of hedge funds and gain more exposure to complex funds including private equity. I was also given the responsibility to learn how to manage people and help my direct reports grow in their careers.

#### **US Bancorp Group, Analyst**

Oct 2016-Mar 2017

- This project involved learning all the operational tasks within transfer agency. This was a crucial role to help me develop further within funds services. As previously, I was only able to work in investor services area. I gained exposure to trade processing, investor account set ups and investor payments.
- I understood that to progress further within transfer agency I had to learn new skills which required further training, which was provided for in this project.

**StateStreet, IFDS, Associate**

Jun 2014-Sep 2016

- I was introduced to the investor services function of transfer agency, where I would assist the investors with any queries they had in relation to their investments.
- This role provided an introduction into the investment funds industry, and I quickly became responsible for certain tasks of large fund managers which had Irish daily UCIT funds, as well as Cayman hedge funds.
- Additionally, I provided the investors with statements on a monthly and ad hoc basis, clients with reports regarding their investors investments and responding to all types of queries. This involved a careful review of the information before it was released to ensure it was accurate.
- Working with other teams across transfer agency and other departments within State Street to ensure the information provided to the client and investors was accurate.

**Work Experience – Legal**

**Fieldfisher, Intern**

Sep 2011-May 2012

- This internship exposed me to an office environment and the legal profession. I was able to see how some elements of my academics fitted within the practice of law.
- I assisted in the professional regulatory department with documentation preparation and witness interviews. I was able to see from a partial perspective how solicitors worked to collect information from various sources including witnesses and documents. They would then use this to support the case that they worked on.
- I also provided help with the banking department by attending at the courts registry office by collecting any documents and then returning this to the requesting solicitor. The solicitor explained the documents which I collected were called a judgment mortgage and this was a cultural document which their clients required in cases involving a default on mortgages.

**Medical Council, Secondee**

Feb 2012-Apr 2012

- I was seconded from Fieldfisher to assist on a project within the Medical Council to summaries all historical medical complaint cases considered by the Medical Council.
- I had to review all historical case files and then state clearly and succinctly what the case was about within the new case management system. This would allow the Medical Council to digitise the historical case files and move to a paperless management system.

**Education**

**Law Society of Ireland, Fe1 Exams**

2022

Completed [Appendix A for results]

**Maynooth University, BBL**

2009-2013

Grade Point Average: 2:1 [Appendix B for results]

**Institute of Education, Leaving Certificate**

2007-2009

Total Points: 425 [Appendix C for results]

**Voluntary Work**

<b>Free Legal Advice Centres, NUIM, <i>Certified Volunteer</i></b>	2012 & 2013
<b>The National University of Ireland, Maynooth</b>	
<b>Maynooth Access Program (MAP), <i>Leader</i></b>	2010-2011
<b>NUIM open-days, <i>Ambassador</i></b>	2010-2011
<b>NUIM Moot Court, <i>Promoter</i></b>	2010-2011
<b>NUI Maynooth Law Department, <i>Assistant</i></b>	2010-2011
<b>St. Clare's Nursing Home, <i>Volunteer</i></b>	2006

**References**

**\*\*References available upon request\*\***

**Appendix A**

***Law Society of Ireland Fe1 results:***

Subject	Result
Constitutional Law	55
Criminal Law	61
Law of Contract	54
Law of Equity	51
Law of Tort	55
Law of Company	54
Law of Property	57
European Union Law	51

**Appendix B****Batchelors Degree in Law and Business results:**

Fourth/Final Year:

<b>Subject</b>	<b>Grade</b>	<b>Subject</b>	<b>Grade</b>
Marketing and Strategy	1.1	Jurisprudence	1.1
Strategic Management	1.1	IT for Business	2.1
Land I	2.1	Land II	2.1
Ethics and Society	2.1	Equity and Trust	2.1
Innovation	2.2	Company	2.2
Moot	2.2	Human Resource Management	2.2
Intellectual Property	Auditing	Legal Writing	Auditing

Third year:

- Work placement (Intern to McDowell Purcell Solicitors (Now Fieldfisher) and Seconded to the Medical Council of Ireland).

Second year:

<b>Subject</b>	<b>Grade</b>	<b>Subject</b>	<b>Grade</b>
EU I	2.1	EU II	2.1
Criminal I	2.2	Criminal II	2.1
Evidence I	2.2	Evidence II	2.1
Torts I	2.2	Torts II	2.2
Accounting	2.1	Management IT & IS	2.1
Operations & Services	2.2	HRM	2.2
Marketing	2.2	Organisational Theory & Design	2.2

First Year:

<b>Subject</b>	<b>Grade</b>	<b>Subject</b>	<b>Grade</b>
Administrative	2.2		
Constitutional I	2.2	Constitutional II	2.2
Contract I	2.2	Contract II	2.2
Management & Teams	2.1	Principles of Microeconomics	2.2
Organisational Behaviour	2.1	Principles of Macroeconomics	2.2
Marketing & Sales	2.2	Quantitative Analysis	2.2
Business Landscape	PASS	Intermediate Microeconomics	2.2

**Appendix C**

***Leaving Certificate results:***

<b><u>Subject</u></b>	<b><u>Level</u></b>	<b><u>Grade</u></b>
Home Economics	Higher	B2
Business	Higher	B3
Geography	Higher	B3
Economics	Higher	C1
Agricultural Science	Higher	C1
English	Higher	D2
Mathematics	Ordinary	B1