**Fiona Kearns**

Glenmore, Blessington, Co. Wicklow.

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Email: fikearns@tcd.ie

**EDUCATION:**

**LL.B. Law and German at Trinity College, Dublin 2013 - present**

Erasmus: Ludwig-Maximilians-Universität, Munich **2015 - 2016**

**Our Lady’s School, Templeogue Road, Terenure, Dublin 6W. 2007-2013**

* Leaving Certificate Examinations: 530 points

Work Experience:

**Doyle Fox & Associates Solicitors**, Blessington, Co. Wicklow, June 2014, July & August 2015

Responsibilities included:

Reviewing and preparing legal documents

Scheduling title deeds

General administration, including reception work and dictation

Liaising with clients regarding upcoming court appearances and preparing files

**Camp Adventure**, Bavaria and Lower Saxony, Germany, July 2014.

Responsibilities included:

Teaching English

Organising sports and recreational activities as part of a team

Assisting with the construction of the temporary camp structures at the beginning of the month, cooking, cleaning and helping with other necessary miscellaneous tasks

Additional Experience:

* **Trinity Erasmus Buddy Programme** 2016-present

Activities include meeting with both Erasmus students on a frequent basis and assisting with academic issues or any other issues which they may have/currently require assistance with

* **Trinity College S2S Mentor**, 2014-2015

Responsibilities included training to handle potential issues both academic and personal and applying this training throughout the academic year

* **Trinity College weekly St. Vincent De Paul Soup Runs**

Activities included distributing food and beverages throughout the city centre, providing social support to the people we encountered and assisting them where possible

* **Order of Malta** Member 2012- 2014, 2017-present

Responsibilities include patrolling local events and working in stressful team environments, while constantly upskilling and refreshing existing first aid knowledge

* **Diabetes Ireland** Volunteer

Responsibilities included team work in organising the Lunar Walk route patrols with the other volunteers and assisting the Walk participants during the fundraisers, ensuring their safety

* **Irish Cancer Society** Volunteer during their annual Daffodil Day campaigns
* **Bishop Shanahan Primary School**, Templeogue (June 2012)

Responsibilities included assisting the class teachers and offering individual and group learning support to students

Other Achievements and Interests:

* Certificates of Excellence in Leaving Certificate Business and Geography
* Two school spirit awards for exceptional contribution to the school community
* Member of an Our Lady’s School hockey team for four years
* Member of Three Castles rowing team 2010-2011
* Irish dancing club member for nine years, including 4 grade examinations

Language Skills:

* German (advanced)
* Irish (advanced)
* French (intermediate)

Referees:

Mr. Peter Doyle, Dr. Eoin O’ Dell

Doyle Fox & Associates Solicitors, Associate Professor, Trinity College Dublin.

The Farmhouse, School of Law,

Blessington, House 39,

County Wicklow. Trinity College,

 Dublin 2.

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