

Home 16 Whatley Hall, Archerswood, Dublin 15  
Telephone 0874024633  
LinkedIn Profile <https://www.linkedin.com/in/gabrielacioclea/>

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## Education

**2018- 2021:** Bachelor of Civil Law & Society at Dublin City University

Developed an understanding of law and society through various practical as well as academic activities. Conducted weekly debates and adhered to strict deadlines.

**Project:** Conducted a penultimate year Moot Court presentation project. It was based on a fictional case study based on medical negligence. I had to conduct detailed research on this area of law and provide a written memorial for both the prosecution and the defence.

**Secondary School:** Coolmine Community School, Clonsilla (Ireland)

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## Legal Work Experience

**2019-2021: Secretary/Part-time, FLAC DCU**

- Responsible for the FLAC DCU email correspondence and informing members of upcoming events, organising speakers as well as the annual award ceremonies.
- Responsible for taking the minutes and attendance at weekly FLAC meetings.
- Organised FLAC clinic events and offered training sessions for our potential panellists.

**August 2019: Legal intern/ Part-Time, Higgins and Associates Solicitors Dublin & Kildare**

- Drafted legal letters regarding the purchase or sale of a property and organised our clients' files after each meeting or enquiry.
- Responsible for legal research based on a client query or an unusual technical issue encountered in a transaction.
- Attended client meetings and was responsible for taking minutes.

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## Employment History

**Cagney Contractors:** General Administrator/ Both Part-time and Full-time **2019-Present**  
**ALDO Shoes:** Assistant Manager/ Part-time, ALDO Shoes **2018-2019**  
**Auntie Anne's Pretzel Factory:** Sales Assistant/ Part-time **2016-2017**

## Key Skills

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### Legal:

- Drafted legal contracts based on property law.
- Managed multiple accounts.
- Researched key legal issues prior to each client meeting.
- Negotiated and closed deals at national and international competitions.

### Interpersonal and Communication:

- Developed my natural interpersonal skills working in various jobs interacting with clients and colleagues throughout the years.
- Meetings throughout the week with clients in person and over video calls.
- Conducted weekly meetings as the Secretary of the FLAC DCU team.
- Responsible for keeping clients and guest speakers updated.
- Conducted various trainings and talks regarding modern legal issues.
- Work closely with all the teams across the legal field with different cultures and languages.

### Marketing:

- Have grown my personal account's audience.
- Have conducted various marketing campaigns for popular brands.
- Ability to effectively promote products and services on social media.
- Ability to grow a brand's audience which will have a greater reach and impact.

## Key Modules

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<b>Genetics Law</b>	<b>70</b>
<b>Company Law</b>	<b>71</b>
<b>Family Law</b>	<b>70</b>
<b>Contract Law</b>	<b>66</b>
<b>Healthcare Law</b>	<b>66</b>
<b>Jurisprudence Law</b>	<b>62</b>
<b>Property Law</b>	<b>65</b>
<b>EU Law</b>	<b>62</b>
<b>Equity Law</b>	<b>62</b>
<b>Administrative Law</b>	<b>62</b>
<b>Intellectual Property Law</b>	<b>67</b>
<b>Evidence Law</b>	<b>66</b>

## Volunteering

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**2016-2017**     Awarded Community Care and Student Council Certificate for Barnardo's.

**2010-2016**     Member of the 'Elimul Nou'

## **Additional Competences**

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- Fluent in English, Romanian & Russian and basic German.
- Full clean driving license.
- Certified first aider.
- Excellent MS Office skills.
- EDCL Certified.
- HACCP Certified.

## **Extracurricular Activities**

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**2019-2021** Secretary of Free Legal Advice Clinic (FLAC) DCU

**2019-2020** Member of Law Society DCU

## **References**

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*References available upon request.*