**Gavin Murray**

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**PROFILE**

I attended Blackrock College, Blackrock, Co. Dublin from years 2007-2012 and am currently in my final year of Dublin Institute of Technology, Aungier Street studying BSc of Business and Law. I am a self-motivated and hard working individual with a college result of a 2.1 honours degree to date.

**CAREER HISTORY**

**Intern, Maples and Calder 04 / 2015**

* Amending share subscriptions, share certificates, return of allotments, and change in directorship documents for clients.
* Drafting relevant corporate legal documents and submitting to the Companies Registration Office along with submitting affidavit and litigation files to the Central Office.
* Informing clients of amendments brought forward by the 2014 Companies Act.

**Sales Associate,** **Massimo Dutti Ltd 16/01/2014**

* Achieved salesman training as part of the training program for the premier opening of Massimo Dutti Flagship store on Grafton Street, Dublin.
* Customer services and encouraging sales within the menswear department.
* Responsible for writing articles for staff on the importance of customer services specifically within the changing area of a clothing retail business.

**Website Designer, Dataflow International Ltd 02/06/2013**

* Designing and proof reading of online interactive educational slides for schooling children aged 6-12 under various competencies.
* Responsible for ensuring all members achieved a daily quota of slides completed on a daily basis.

**Achievements:**

Employment: Through my experience in Dataflow I have achieved IT skills including Microsoft Office functions (Word, Excel, PowerPoint) and Photoshop. I have also gained organisational and leadership experience along with exposure to deadline projects. Through my work with Massimo Dutti I have achieved customer relations and communication skills along with presentational and team work skills. I have also gained experience in setting up a new small business and defining strategic roles within a team.

Extra Curricular: I volunteered in Carmona Special National School, aiding children with intellectual disabilities. I participated in a two-month volunteering program in Tulum Mexico, which involved teaching, language skills and aiding local businesses. I organised several charity fundraising events for Enable Ireland, the Irish Hospice Foundation and Oesophageal Cancer Fund.

Sport: I competed in the All Ireland Athletic Championship years 2009-2012. I achieved a medal in the All Ireland Division 1 Swimming National Championship years 2010-2012. I have been the Blackrock Annual Biathlon Champion in years 2008-2011. I have also successfully completed the Cork City 2013 Marathon along with the Clonakilty, Clifton and Connemara half marathon.

**EDUCATION & TRAINING**

Academic Year Head

Blackrock College **10/09/2009**

Scientific Reef Monitor

Global Vision International **30/07/2014**

Leaving Certificate

CAO Points - 420 **13/08/2012**

**IT SKILLS & LANGUAGES**

* Successfully completed the ECDL course, I have knowledge of software’s including Microsoft Word, Excel, PowerPoint, Outlook and Explorer along with Photoshop and movie editing skills.
* Fluent English and knowledge of French at a conversational level.

**Leaving Certificate Results**

English B3, Maths (Ordinary) B3, Art History B1, Economics C1, Biology B1, Geography C1

Total Points = 420

**University results**

Year One: Economics 62%, Accounting 55%, Law of Contracts 51%, Organisational Behaviour 58%, Quantitative Techniques 58%, Constitutional Law 52%.

Year Two: Property Law 60%, Irish Politics 51%, Law of Torts 66%, Economy of Ireland 55%, Operations Management 52%, Company Law 56%.

Year Three: Administrative Law 65%, Accounting 58%, Strategic Marketing 64%, International Management 60%, Criminal Law 55%, European Union Law 73%.

**References**

Mr. John Curran Mr. Alan McGinty

Managing Director College Principal

Money Market International Blackrock College,

31 Lower Baggot Street, Dublin 2 Co Dublin

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