**Curriculum Vitae**

**Personal Details:**

**Name:** Gearóid O’Brien

**Address:** Creaghbeg, Lisavaird, Clonakilty, Co. Cork.

**Date of Birth:** 7th April 1993

**E-mail:** ge.aroid.o@hotmail.com

**Phone:** 087 746 2424 / 023 88 34485

**Education:**

**Third Level Education 2012-Present:** In 4th year of a Bachelor of Laws (Law Plus), University of Limerick.

**Secondary Education 2006-2012:** Clonakilty Community College, Clonakilty. Leaving Certificate 460 points, having sat all my exams at higher level.

**Primary Education 1998-2006:** Lisavaird National School, Lisavaird, Clonakilty.

I also received excellent results in my Junior Certificate which I sat in 2009. The extra elective as part of my course that I am currently studying is Sociology.

**Skills and Qualities:**

* I have good communication skills and can interact with people well.
* I am of a friendly and polite nature.
* I have good problem solving skills.
* I am quick to adapt to new tasks.

**Experience:**

**Employer:** Atkins DIY.

**Job Title:** Sales Assistant.

**Date:** May 2013 - Present.

**Duties:**

* Greeting customers who enter the shop.
* Ensuring the premises was clean at all times.
* Communicating with customers and staff.
* Providing helpful information to customers, when requested.
* Stocking shelves with merchandise.
* Being responsible for processing cash and card payments.
* Dealing with customer refunds.
* Receiving and storing the delivery of large amounts of stock.

**Employer:** Inchydoney Island Lodge & Spa.

**Job Title:** General Waiter.

**Date:** April 2010-August 2011.

**Duties:**

* Greeting the customers in a friendly manner.
* Ensuring customers are enjoying their experience and taking action to correct any problems.
* Taking and memorizing orders for food and beverages.
* Serving food and beverages to the guests.
* Collecting payments from customers.
* Cleaning tables after customers have finished dining.
* Informing customers of daily specials.
* Escorting the guests to their table.
* Preparing the tables for meals.
* Providing guests with information and recommendations about the local area, including giving directions.

**Interests and Achievements:**

* I enjoy being of a useful nature and am pleased to work on any task presented to me.
* Being of an energetic nature, I enjoy outdoor activities.
* I successfully obtained a scholarship as a result of my high grades in a music exam. I used to play the trumpet and was part of the local brass band.
* I have an ongoing interest in sport. Having played Gaelic football at a young age I have continued to progress and I am currently involved with the senior team.
* As part of my course, I spent a period studying in Bologna, Italy.
* I am currently the holder of a clean full Irish license. I started driving at the age of seventeen and obtained my full license at the age of eighteen.

**Referees:**

Laura Donnellan, Eileen Sheppard,

University of Limerick, Inchydoney Island Lodge & Spa,

Limerick. Clonakilty,

 Co. Cork.

(061) 233247 (023) 88 33143

**Signed:** Gearóid O’Brien **Date:** 9th February 2016.