

# Glynn Ladley

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## EDUCATION

**National University of Ireland, Maynooth** – *Bachelor of Laws LLB - Degree*

September 2016 – PRESENT - Graduating 2020

- For First Year I received an overall result of 64.5% - 2:1 Honours Degree.
- For Second Year I received an overall result of 65.2% - 2:1 Honours Degree.
- For Third Year I received an overall result of 65.2% - 2:1 Honours Degree – below is a detailed breakdown of each module -
  - Equity and Trusts Law – 76%
  - Company Law – 70%
  - Land Law – 68%
  - Family Law – 65%
  - Employment Law – 63%
  - Dispute Resolution: Skills and Processes – 62%
  - Jurisprudence – 51%
  
- I am currently in my final year of studying my Bachelor of Laws – LLB Degree in Maynooth University. My modules for final year are -
  - Banking and Financial Law
  - Whistleblowing Law and Practice
  - Tax Law
  - Contemporary Issues in Medicine and the Law
  - Competition and State Aid Law/Transnational Litigation
  - Research Project

**De La Salle College, Dundalk** – *Leaving Certificate*

September 2010 – June 2016

- I obtained 495 points in my Leaving Certificate.
  - Geography – Higher Level - A2
  - Business – Higher Level – B1
  - Biology – Higher Level - B2
  - English – Higher Level - B2
  - Irish – Higher Level - C1
  - Maths – Higher Level - C2

- French – Higher Level - C2

## **EXPERIENCE**

### **Staff Supervisor - MVI Cleaning Services Limited**

- Location – Dundalk, Co Louth
- Duration - August 2016 – Present
- Responsibilities -
  - Organising work and dedicating teams to carry out specific tasks.
  - Communicate respectfully to staff with limited English on their tasks for the day.
  - Deal directly with customers on complex queries, complaints or bookings.
  - Oversee work ensuring it is carried out to the highest of standards.
  - Calculate employees' weekly wages and invoice clients when payment for our services are due.
  - Promote the company's brand and advertise sales promotions on our social media platforms.
  - Manage workflow with limited resources.

### **Head Waiter – RIVA Brasserie Restaurant**

- Location – Dundalk, Co Louth
- Duration - December 2017 – December 2018
- Responsibilities -
  - Managed and oversaw the work of the waiting staff, but also got involved in the everyday work of a waiter.
  - Duties included taking orders and working dinner functions.
  - Regularly contributed to the cleanliness of the restaurant.
  - Managed bookings and provided information to restaurant patrons regarding the specials on offer.
  - Ensured that all customers were satisfied with the service we were providing and formally addressed and solved any complaints.
  - Aided in training new staff members on the restaurant's policies and practices etc.

### **Administrative Assistant - UHY Farrelly Dawe White Limited**

- Location – Dundalk, Co Louth
- Duration – June 2015 – September 2015
- Responsibilities -
  - Scheduled and coordinated meetings and events for senior staff.
  - Attend meetings with the managing director to take notes.
  - Stock control, including placing orders for low stock.
  - Filed and organised client's accounts.
  - Prepared and arranged the accounts that were needed by an accountant.
  - Drafted emails and memos that were to be sent to clients and fellow colleagues.

## **EXTRA-CURRICULAR ACTIVITIES**

- Kickboxing and Karate
  - I practice this weekly in order to keep fit.
  - I also teach children at my club.
- Gaelic Football
  - I played Gaelic Football for my local club Dowdallshill.
- Volunteering
  - I volunteer weekly for the charity St Vincent De Paul.
  - I serve customers, organise donations and schedule sales promotions.
- Societies
  - Member and event coordinator of Maynooth University's FLAC Society.
  - Member of Maynooth's Law Society.

## **ACHIEVEMENTS/AWARDS**

- Gaisce Bronze Award - the President's Award.
- Microsoft Office Specialist in Excel, Powerpoint and Word
- Highest Leaving Certificate Points for the Subject of Geography.
- Highest Achiever for Leaving Certificate Points.
- Class Best Attainment Award for 2013 and 2014.
- Best Improved Student in 2015.
- Black Belt in Kickboxing and Karate.
- World Champion in Kickboxing and Karate -
  - World Kickboxing Association – Boys Under 18 - 2008.
  - World Kickboxing Association – Boys Under 18 – 2009.
  - World Organisation of Martial Arts Athletes – Boys Under 18 – 2014.
  - World Organisation of Martial Arts Athletes – Boys Black Belt – 2014.
  - World Organisation of Martial Arts Athletes – Team Event Men – 2014.

**References upon request.**