**Curriculum Vitae**

**Name:** Gráinne Clinch

**Address:** 141 Dunmore Lawn, Kingswood, Dublin 24.

**E-mail:**  grainne.clinch.2014@nuim.ie

**Phone Number:** 087-6617241

**D.O.B:** 08th October 1993

**Nationality:**  Irish

**Education:**

**Secondary School:** Presentation College, Terenure, Dublin 6W.

Sept 2007- June 2013

**Third-Level:** Maynooth University

Sept 2013-Present

**Leaving Cert Results:**

|  |  |  |
| --- | --- | --- |
| Subject | Level | Grade |
| English | Higher | C2 |
| Maths | Ordinary | C3 |
| German | Higher | C2 |
| History | Higher | C1 |
| Business | Higher | C2 |
| Economics | Higher | C3 |
| Classical Studies | Higher | D3 |

**Maynooth University Results:**

|  |  |
| --- | --- |
| Year | Grade |
| First Year (2013-2014) | II.II |
| Second Year (2014-2015) | II.II |
| Third Year (2015-2016) | II.I |
| Intermediate German Course | I |

**Work Experience:**

* Seamus Maguire & CO. Blanchardstown, Dublin 15.

June 2015-August 2015

Duties:Court Appointments, Settlements, Probate, Proof Reading and Collation of Submissions for Court

Contact: Richard Clinch

01 8211288

* Bannon, Clinch, Collins & CO. Rathfarnham, Dublin 16.

July 2013- August 2013

Duties:Reception & Secretarial duties, Client Liaison, Document Management for Court Appointments.

Contact: Yvonne Collins

01 4924251

**Key Skills and Competencies:**

I am currently in my third year of a Law Degree in Maynooth University. I am a member of The Law Society, European Law Students Association of Ireland and the Politics Society. I am also studying German in Maynooth University.

During my breaks from college I take care of and look after 3 children. I love the variety and challenges this can present in addition to seeing the children maturing with my help.

I have excellent literacy and numeracy skills and I am also trustworthy, punctual and reliable. Furthermore, I am a hard-working, determined and motivated person. My referees below will confirm this.

I love to stay physically fit and active either at the gym or out jogging, I have successfully completed two mini marathons and I am preparing for my next marathon challenge. In my spare time I often enjoy reading and exploring new and interesting topics.

**References:**

**Academic Reference: Character Reference:**

Alice Harrison LLB MPhil Brian Hayes MEP

Barrister at Law Fine Gael

Law Library, 6 Main Street,

Criminal Courts of Justice, Donnybrook,

Parkgate Street, Dublin 4

Dublin 8 01 2096548

087 9748284