**Hannah McErlean**

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Currently a final year Business and Law student at University Collge Dublin. I am a highly motivated and social individual with excellent communication and teamwork skills. I look forwad to working hard and engaging with various teams and clients.

**Education**

**University College Dublin, Ireland** (2013-2017)

Bachelor degree of Business and Law

Grade: **2.1**

**Muckross Park College, Ireland** (Class of 2013)

Leaving Certificate 2013: **560** points achieved**. (97th percentile).** Received an **Academic** **Entrance Scholarship** from UCD in 2013 based on my Leaving Certificate results.

**Work Experience**

**The Bath Pub: Waitress** (April 2015 – Present)

* Member of a small floor staff team in one of Ireland’s busiest rugby pubs.
* Responsible for serving locals, large corporate groups and high profile customers such as the Irish Rugby Team.
* Responsible for completing the end of evening checklist and assist with stock taking.
* Liaise with customers and senior bar staff in order to deliver the best possible customer experience in a high pressure environment. Exhibit diplomacy in hectic and at times chaotic situations.
* Coach and train in new staff to the establishment.

**Maples and Calder: Summer Intern** (August 2016)

* Asset management and Investment funds intern at the Dublin office of Maples and Calder.
* Assisted with ICAV registrations, document management and submissions to the Central Bank.
* Improved ability to research, analyse, write and edit legal documents.
* Exposed to the core areas of the firm; Corporate, Capital Markets, Finance, Investment Funds and Litigation.
* Member of the Maples’ tag rugby squad and assisted the team in becoming league champions.

**The Painted Turtle: Cabin Counsellor** (May 2016- August 2016)

* Worked as a cabin counsellor in a specially designed summer camp in Lake Hughes, California, that offers places to children with life- threating illnesses.
* Responsible for assisting and guiding campers with serious medical conditions through daily activities like woodwork and high ropes.
* Strived to empower and inspire children to reach beyond illness and become their greater selves. I achieved this through intentional programming which mainly focused on building confidence and self - esteem.
* Learned life skills and improved my ability to lead, communicate, problem-solve and work as a team in an intense and high-risk environment.

**Muckross Park Gymnastics Club: Level 1 Coach of women’s Artistic Gymnastics** (2010-2015. Heavily involved in the club since 2003)

* Prepared lesson plans for gymnasts of different levels and ages on a weekly basis. Paid close attention to the varying gymnastic abilities and adapted drills accordingly.
* Responsible for choreographing competition and display routines across all four apparatus. Developed beginner gymnasts to an intermediate and advanced level.
* Learned to manage people’s expectations.

**Lizzie McNeill’s Irish Pub: Waitress** (May 2015 – August 2015)

* Worked as a waitress in a lively Irish pub located in the heart of Chicago as part of the J-1 Visa program.
* Excelled at upselling and link selling food and beverages.
* Succeeded in surpassing the waitresses’ sales targets by 73% for the 4th of July.
* Integrated well and gained an authentic understanding of the culture and values of the American people.
* Received a job offer from Lizzie McNeill’s to return in the summer of 2016.

**Community Development**

**Lourdes Dublin Diocesan Pilgrimage for the elderly: Volunteer Handmaid** (2013-2016)

* In September 2017 I will receive a **silver medal** for five years of service with the pilgrimage.
* As a ‘Contact Person, I have effectively managed a ward dealing with 6 elderly patients.
* Delegated tasks and organised daily activities in a delicate and challenging environment.

**100 Minds: Participant** (2014/2015)

* The 100 Minds concept involves recruiting innovative students to raise a target of €1000 each, amounting to a collective €150,000 for worthy causes.
* I Succeeded in raising €1250 for Barnardos and Blossom Ireland by running a children’s hockey tournament and a second hand clothes sale. The project required a lot of initiative, forward planning and allowed me to put into practise the entrepreneurship and management theories I had learned at college.

**ALONE** (Christmas 2015)

* Delivered dinners for ALONE on Christmas Day to socially isolated elderly people. Currently applying for ALONE’s befriending service which aims to alleviate the negative impacts loneliness has on the elderly community through providing them with weekly companionship.

**Interests, Skills & Achievements**

**Public Speaking**

* Participated in the *‘Concern Debates’* throughout my secondary school career. These competitions instilled within me a love of rhetoric and improved my abilty to think on my feet.
* Selected for the team that will Represent UCD at the Cambridge University International Model United Nations in November. Preparation for this event has enhanced my ability to research, analyse and condense information into a cohesive argument.
* Currently enrolled in the ‘*Advocacy and Mooting’* module in UCD. This module focuses on improving students’ research and advocacy skills through practical seminars and weekly moot assignments.

**Society Involvement**

* I am a member of the Student Legal Service and was elected as one half of the team that will coordinate the Student Legal Convention 2017.
* Responsible for recruiting new members and for assisting with the smooth operation of the ‘Negotiations Competition’ and the free legal advice clinics run by the committee.
* Member of the UCD Ladies 3rds hockey team since 2013. Represented my team as UCD Results Secretary 2014/1015. Attended committee meetings, liased with Leinster Hockey representiatives, team captains and was involved in making decisions on behalf of the club.

**Sports**

* Since my freshman year, I have been a dedicated member of the UCD Ladies 3rd hockey team.
* Member of the Muckross Park College Senior One Hockey team 4th-6th Year, vice- captaining the team in 2012/2013. Awarded most dedicated hockey player three years in a row.
* I have achieved numerous gymnastics awards including **Regional and National Women's Artistic all around Gymnastics Champion 2010**.
* I began coaching gymnastics at the age of 15 currenly hold a level 1 coaching diploma.

**Linguistics**

* Drafted, produced and launched an **interview** for Irish study website *“Saorshuíomh”* which is used as an aid to sixth year students who are preparing for the Leaving Certificate Irish oral examination. The interview currently has over **38,000** views on YouTube.

**Music**

* Studied music for 11 years and can play to a **Grade 7** standard. I enjoy playing at family and social events.
* Write raps and poetry about events and people. Music encourages me to be creative.

**I.T.**

* Completed my ECDL and have an in-depth knowledge of Microsoft Office, PowerPoint, Excel and using the Internet for research purposes. Regular user of legal research tools such as **Westlaw** and **LexisNexis**. Completed **“The basics of HTML and CSS academy”** hosted by Kevin Cassidy, **Marketing Operations Manager at Twitter.**

**References**

**Personal Reference Academic Reference** Ms. Carys Horgan Mr. James McDermott Camp Director at The Painted Turtle UCD Lecturer

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