

## HAZEL O'LEARY

---

150 Leeson Street Upper,  
Dublin 2,  
Ireland.  
086-2363641  
Hazeloleary1@gmail.com

### EDUCATION

---

Loreto Secondary School,  
Spawell Road,  
Wexford  
2008 - 2014

Leaving Certificate Results:  
Irish: B3      Business: A2  
English: B1      Physics: B1  
Maths: B3      Biology: B1  
German: B1

Business & Law (BBL),  
University College Dublin (UCD)  
2014 – present (3rd Year)

GPA: 3.10 (1<sup>st</sup> Year)  
2.94 (2<sup>nd</sup> Year)  
3.00 (3<sup>rd</sup> Year)

### INTERESTS & QUALIFICATIONS

---

#### *Interests/ Achievements:*

- Basketball Schools Finalist 2011
- Class Prefect 2011
- County U16 Camogie Team 2011 – 2012
- County Minor Camogie Team 2012 – 2014
- County Intermediate Camogie Team 2013 - 2014
- All-Ireland Minor Camogie Finalists 2013
- Loreto Graduation Committee 2014
- U.C.D, Camogie Team 2014 & 2015
- U.C.D, Commerce & Economics Society Crew Member 2016
- U.C.D, Student Legal Service Advisor 2016

#### *Skills/ Qualifications*

- BLS 2 (Basic Life Support) & Rescue 2 & 3 (Irish Water Safety)
- Pool Lifeguard Award (Irish Water Safety)
- ECDL Computer Course
- S.A.P Software
- Microsoft Software

## EXPERIENCE

---

- October 2016 - Present Conference & Banqueting Server, *Royal Marine Hotel, Dun Laoighaire*
- Waitress
  - Dealing with guests, serving food & beverages, working in a large dynamic team, ensuring customer needs and standards are met at all times.
- June – August 2016 Server, *Bubba Gump Shrimp, Pier 39, San Francisco, California*
- J1 Visa summer employment
  - Waitress
  - Use of Point of Sale system and cash handling along with responsibilities as listed above.
- March – June 2016 Customer Service Assistant, *Spar, Montrose, Stillorgan Road, Dublin*
- Till Operator & Deli Assistant
  - Use of P.O.S system and cash register, recording stock inventory
  - Preparing and serving food suited to customer requests and meeting excellent food safety and hygiene standards.
- November 2015 – January 2016 Waitress, *Riverbank House Hotel, The Bridge, Wexford.*
- Bar & Function Waitress
  - Use of P.O.S system and cash register
  - Greeting and serving guests, accommodating any requests, serving food & beverages
- July – August 2015 Warehouse Office Assistant, *Waters Technologies, IDA Business Park, Wexford.*
- Summer Office Associate
  - Using S.A.P software to record warehouse inventory which consisted of pharmaceutical powders and scientific hardware.
  - Use of Microsoft software to record value and quantity of both powders and hardware.
- June 2012 – June 2015 Receptionist, *Ardcavan Coach Tours, Ardcavan, Wexford.*
- Office Assistant
  - Dealing with customer queries via telephone and email (Microsoft Software)
  - Perform other clerical receptionist duties such as filing, photocopying, collating, faxing.

## REFERENCES:

---

Brian Hutchinson  
Sutherland School of Law  
Belfield  
Dublin 4  
brian.hutchinson@ucd.ie

Liam Murphy  
Waters Technologies  
Wexford  
Warehouse Manager  
053-9160400