

Helena Murphy

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Employment

Fragomen LLP, London. September 2013 – August 2014

Paralegal for a global corporate immigration law firm.

- As a Caseworker for the Irish Section, my primary role was to apply for Irish employment permits and visas for non-EU nationals and to advise on Irish immigration and citizenship law.
- Responsibilities included case management, drafting legal submissions and liaising with government Departments and Embassies/Consulates on behalf of corporate clients.
- Other responsibilities included legal research and various administrative tasks.

Fragomen Worldwide, Brussels. July 2012 – September 2013

Immigration consultant for a global corporate immigration law firm.

- My primary responsibility was to assist non-EU nationals in obtaining French and Swiss work/residence permits and Schengen visas;
- Responsible for ensuring operational excellence by means of case management, database maintenance, timely invoicing and by promptly responding to client queries and requests.
- Liaised with immigration authorities and conducted legal research and market research.

Irish Department of Foreign Affairs, Limerick. July – December 2008

Internship in the Emergency and Recovery section of Irish Aid.

- I assisted in evaluating Irish-Aid funded humanitarian aid projects, implemented by NGOs in a number of least-developed countries.
- Researched best-international aid practices, sustainability, Humanitarian and Human Rights Law, and international governance and institutions.
- Conducted other tasks including drafting official letters, proof-reading documents, administrative tasks and helped to manage the roster of UN secondees.

Encore Acquisitions, Galway. September 2011 – March 2012

Sales and customer services representative on behalf of a major renewable electricity supplier.

Blue Praha, Prague, June 2007

Sales representative for a leading Czech glass retail company.

Education

Law Society of Ireland candidate. Present

I have thus far passed 3 entrance exams (FE1s): EU Law, Criminal Law and Equity & Trusts.

University of Leiden (Netherlands). 2011 – 2012

Master of Law in Public International Law (L.L.M).

- Studied International Institutions, International Human Rights, International Criminal Law, Humanitarian Law, International Environmental Law and International Dispute Settlement.
- Thesis concerned EU Emission Trading Scheme, extraterritoriality and WTO law (grade: 8/10).

University of Limerick, 2006 – 2010

Bachelor of Law in Law and European Studies (L.L.B.) 2:1.

- Studied the core modules of Irish Law in addition to European Union Law, Politics of the European Union, International Relations and French language studies.
- Final year dissertation on the Immigration, Residence and Protection Bill 2008 (grade: A1).
- Carried out 5-month Erasmus study placement at the Université de Franche Comté, France.

Other Skills

- Excellent I.T. skills: proficient in the use of all Microsoft Office applications, online research tools, and specialised programmes including a case-management system and payroll software.
- Advanced level of spoken and written French (C1 level).
- Intermediate level of Irish and basic knowledge of Spanish and Dutch.

Extracurricular

- Coordinator for Ballina of the “YES Equality” campaign in May 2015: organised canvassing and campaigning for approval of the Marriage Equality Referendum amending the Irish Constitution.
- Public Relations Officer for the University of Limerick’s Debating Society (2007-2008) and the Development Society (2009-2010). I promoted the events of the Societies and wrote articles.
- Taking online courses in Technology Law and in International & Comparative Law (in French).
- Keen interest in EU and international politics, languages and literature/culture.
- Member of the Ballina Badminton Club. I also enjoy cycling, surfing and other sports.

References (on request)

	Professional	Academic
Name:	Georgina Kabemba	Dr. Eric De Brabandere
Position:	Manager/Solicitor at Fragomen LLP	Associate Prof. in International Law
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