|  |
| --- |
| Hilary joy Mullen  Bothwell, 7 Avenue Road, Dundalk, Co. Louth, Ireland.  Mobile: 089 4266061,  Email: [hilaryjsmullen@gmail.com](mailto:hilaryjsmullen@gmail.com)  I am a final year BCL Law and Arts student at Maynooth University entering my final year of my degree for the 2020/2021 academic year. I am an enthusiastic, motivated and a hardworking young woman, willing to learn new things and happy to take on new challenges. I work well within a team or on my own. I am always excited to learn new skills. |
| Education  |  | | --- | | (2017 – Present)BCL Law and arts (international development), Maynooth University. I am currently in my final year of my Law degree. I am majoring in Law with a minor in International Development. I also studied Business Management as part of my first year. I chose to study International Development with Law because I felt that the two subjects link together well. I have just completed my Erasmus at the University of Vienna. (2011 - 2017) **LEAVING CERTIFICATE,** ST VINCENT’S SECONDARY SCHOOL, DUNDALK.  I completed my Leaving Certificate in 2017. I studied six subjects at higher level and one at ordinary level during my Leaving Certificate and I passed with all honours. I studied English, Irish, Maths, History, Geography, French and Business. | |  | |

# Experience

|  |  |  |
| --- | --- | --- |
| **(SUMMER 2020)**  **RESEARCH ASSISTANT,** “SPUR” PROGRAMME AT MAYNOOTH UNIVERSITY.  I was awarded a six-week research scholarship to conduct undergraduate research for the Law Department at Maynooth University. I helped with a research project to develop an online module for postgraduate law students. The course would be a summary of many core modules covered in an undergraduate law degree. I helped with the technical aspect of the creation of the module by uploading presentations quizzes and relevant documents to the Moodle page. I also completed some research by reading many academic articles, journals and books that I believed may be relevant in aiding lecturers with conducting their online teaching of modules that were face-to-face before the COVID-19 pandemic hit. The work conducted was a significant contribution in the law departments efforts to prepare for the upcoming semester at Maynooth which is taking a blended learning approach going forward.  **(Summer of 2016 AND 2019)**  **INTERN,** FERGUS Mullen Solicitors, Dundalk.  I worked with Fergus Mullen, the State Solicitor for County Louth in the summer of 2016 and last summer as well. While there, I organised and filed documents, brought files to and from the Dundalk Courthouse and attended Circuit Court hearings myself. This opportunity gave me a great insight into the legal profession, and it was an experience that I very much enjoyed. (2017 – 2019)Sales Assistant, Mc Creesh’s Avenue deli, Dundalk. I held a part-time position as a sales assistant during university. My duties include managing a till (phone top-ups, credit card transactions, etc.), assisting the management in training new staff as well as checking incoming deliveries and managing stock. It is a busy establishment that I worked in and I learned how to handle situations under pressure. I enjoyed the interaction with staff and customers alike. | | |
|  | |  |

# Activities

### (2018 – PRESENT)

## SECRETARY AND VICE-PRESIDENT, Maynooth Hogwarts Society.

I am a big Harry Potter fan and sat on the committee as secretary of the Hogwarts Society at university. This society runs events to do with the magical “Harry Potter” series. We have organised movie nights, pub quizzes and game nights for students in Maynooth University. As well as that the society hosts many collaborations with other university societies.

My job consisted of booking rooms for events, writing up minutes for our committee meetings and generally advocating for the society. I contacted individuals from other societies to organise shared events and I help arrange and create many of these events and trips away. In times where committee members above me such as the President/Vice-President were unable to perform their duties, I took the initiative and took on these jobs myself as well as completing the tasks that I would be expected to complete anyway. Taking on this position has helped me to develop as a person and it is a job that I enjoyed. As of October 2020, I have now been selected as the Vice-President of the society.

### (2020 – PRESENT)

**VICE-PRESIDENT FOR TRAVEL,** MU TIMES.

I was also recently elected as the Vice President for Travel articles for the MU Times, Maynooth’s student newspaper. I wrote several articles for the student newspaper last year and I have now been promoted to create, write and edit any travel related articles the newspaper may publish this academic year. Other university societies I participate in include the FLAC society where I began my legal aid training the week of October 23rd.

**(2015 – 2017)**

## MEMBER, M.A.D. YOUTH THEATRE, DUNDALK.

I am an alumni member of a youth drama group known as M.A.D (Making Alternative Drama). The focus of this youth theatre group is to help the young people in Dundalk build their confidence and express themselves through drama. In 2016, I was part of a group that wrote and performed a play called “Be Mine”. This play focused on the importance of consent within relationships. We performed the play at the International “Class in Action” Festival in Prague, representing Ireland. We also performed it at a national level at the first IGNITE Festival at Trinity College, Dublin and in the Spirit Store in Dundalk.

**(2014 – 2015)**

## Recipient, Gaisce bronze Award

I was awarded the Gaisce Bronze Award in 2015 during Transition Year. In order to achieve this award, I spent 13 weeks learning new computer skills (ECDL), keeping active by going to the gym and volunteering in a local charity shop throughout the school year.

**(2014 – 2015)**

## Recipient, ECDL

I was awarded my ECDL certificate during my Transition Year in secondary school. I completed different computer modules in Microsoft Word, Excel, PowerPoint, Databases, Online Collaboration, Computer Essentials and Online Essentials.