Curriculum Vitae

Personal Details

Name: Hollie Kearns

Address: 69 Parkmore Drive, Terenure, Dublin 6W

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# *Education*

Presentation Primary School, Terenure (2000-2008)

Our Lady’s School, Terenure (2008-2014)

Leaving Certificate (2014)

* 7 higher level: English, Irish, Maths, French, Biology, Business, Home Economics
* Achieved 475 points

Third Level: Dublin Institute of Education (2014 – 2018)

* BSc of Business and Law

# *Work Experience*

Elverys Sports, Dundrum Town Centre (Nov 2014 – Present)

* Senior tiller; cash pickups, control bank reconciliation, input wants orders, processing online orders. Serving customer service ensuring high level of customer service is maintained.

Cones & Co., Dawson Street (2014 - present)

* Working with the public, serving customers and customer care.
* Responsible for stock levels and cash.

All Books and News, Portlaoise (May 2010 - September 2010)

* General shop duties including restocking, processing transactions, sales assistant and serving of customers.

**Experience Gained:** handling cash, stock taking, stocking shelves, serving customers and customer skills

***Achievements***

* Elected as school councilor as part of school council (2013 – 2014)
* Captain of school hockey and tennis team
* Received certificate of excellence in Business Studies
* Ranked 3rd in class of first college year exams

# *Hobbies and Interests*

I enjoy socialising in new and existing circles to grow my network of connections and interactions. Actively, I enjoy running, yoga and swimming. I have completed all my water safety pool exams and also complete numerous 5K and 10K runs. In DIT, I’m a member of several societies including law and debating, fashion and rowing. Regular traveler as I enjoy seeing and experiencing new cultures. Travelled around mainland Europe for several weeks in summer 2016.

***Relevant Skills***

* Through my previous experience, I have acquired a hard working ethic and driven mentality. I am always determined to complete a task to my fullest potential.
* I have had many instances to work in teams, which has allowed me to have the capability to work amongst others and work within a team environment. I’m able to follow instruction and complete work in accordance with others. However, I’ve also had the experience the lead a team which has presented the skill to delegate work amongst the other team members.

### **References**

Jean O’Brien (Director of All Books and News)

0876888809

Tom Guthrie (Store Manager of Elverys)

01)2963601