

Holly McFadden

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PROFILE

I am recent law graduate and have Bachelor of Civil Law degree. I am keen to source a challenging role in a dynamic law firm which will offer early responsibilities, a progressive career path and the opportunity to maximise my potential. I am currently in the process of completing my FE1 Exams of which I have passed 7.

CAREER HISTORY

Legal Executive, Matheson

August 2020 - Present

I am currently working as a legal executive in the healthcare team in Matheson. My primary responsibilities include drafting court documents (to include appearances, affidavits of verification, notices of particulars, notices of chance of solicitors, notices of intention to proceed, etc.), drafting detailed letters to clients and solicitors, liaising with counsel to prepare motions, preparing booklets, conducting quantum research and approaching and instructing experts to prepare expert reports.

Legal Assistant, Eversheds-Sutherland Solicitors

August 2019 - February 2020

I worked as a legal assistant in the litigation department on the mortgage enforcement team. This was a volume litigation team. My primary responsibility was hearing preparation, namely drafting supplemental and replying affidavits, organising the team diary and prioritising tasks, managing and preparing briefs, liaising with court agents and counsel and confirming fees with the clients. Further, I assisted with the drafting of Civil Bills, Grounding Affidavits, Motions and Affidavits of Service. My role also involved liaising with clients in relation to these documents, and amending them pursuant to instructions. I also contributed to my team by responding to correspondence, attending court and completing general administrative tasks.

Summer Intern, Eversheds-Sutherland Solicitors

May 2019 - August 2019

I was selected for the Summer Internship Programme at Eversheds-Sutherland. I was placed in the litigation department during a particularly busy time which was an advantage as it enabled me to work on large projects, where I developed numerous skills in such a short length of time. I was mainly involved in a large volume of substitution applications for a client, during which my responsibilities included drafting motions and affidavits, arranging for documents to be stamped and sworn, liaising with the client and the courts, filing the documents in numerous courts around the country and keeping record of the process of each matter. As part of the internship programme we also had to work on a project in groups and present it to a panel of judges, where my team won the first prize.

Legal Intern, Kenny Boyd & Co Solicitors

May 2018 - August 2018

While working as an intern, my primary responsibilities included assisting in preparation of court documents, preparing briefs and filing court documents, researching case law relating the specific matters and completing administrative day to day tasks in a timely fashion. I was responsible for answering phones and dealing directly with clients who entered the practice. I organised client files and read intensively into each case. As it was a small general practice I got hands on experience in different areas of law in such a short space of time.

During my experience working in FX Buckley, I learned how to work well as a team. I developed people skills, and with the consumers mainly being tourists I was able to exercise these skills daily. Although this does not relate directly to law, I hopefully have acquired the skills to be part of a successful team in future employment.

EDUCATION

Bachelor of Civil Law, Dublin City University (2:1)

2014 - 2017

First Year Results

Foundations of Law and Legal Research (65%)
Irish Legal System (58%)
Constitutional Law (65%)
Criminal Law (42%)
Advanced Criminal Law (50%)
Law of Torts (67%)
Advanced Tort Law (66%)
Public International Law (65%)
Comparative Law (61%)

Second Year Results

Moot Court (61%)
Property Law (64%)
Advanced Property Law (65%)
Company Law (63%)
Advanced Company Law (66%)
Contract Law (63%)
Advanced Contract Law (63%)
EU Law (52%)
Advanced EU Law (64%)
Family Law and Society (60%)
Healthcare Law (62%)

Third Year Results

Employment Law (64%)
Equity (65%)
Trusts (60%)
Jurisprudence (64%)
Advanced Jurisprudence (63%)
Genetics Law and Society (64%)
International Human Rights Law (66%)
Law of Evidence (61%)

Law and Body Politics (63%)

Intellectual Property (68%)

IT SKILLS & LANGUAGES

I completed a course and have a certificate in ECDL. I have previous experience of using Word, Excel, Powerpoint, Outlook and DM in the workplace which has further enhanced my skills. I am fluent in Gaeilge and as I am from a Gaeltacht it is a skill I often get to practice.

INTERESTS

I trained in Irish dancing and ballet from a young age and took part in competitions and feises. I was an active member of the Dance Society in DCU and took part in organising the shows, however I left the competitions in the background when I began university as it became my priority and I see it now more as a hobby. I plan to revisit the more competitive side of dancing when I have completed all of my FE1s and have more free time but it is not something I ever want to leave in the background.

References available on request.