

Hugh Foyle

Phone: +353 87 7835128 • Email: hugh.foyle@gmail.com

LEGAL WORK EXPERIENCE

Legal Intern

Leman Solicitors, Dublin

July 2017

I was afforded the opportunity to work within a medium sized firm for a fortnight within various departments, with a focus on Litigation and Real Estate. I gained significant insight into the inner workings of a relatively new, expanding law firm and the commitment involved to ensuring its continued success.

Duties and Responsibilities:

- Filed licensing applications for large commercial clients
- Attended the High Court, taking notes for two separate high profile cases
- Attended to stamping and filing in the District, Circuit, High and Central Offices
- Attended various meetings with Senior Counsel, clients and partners
- Provided research assistance for solicitors within the firm

Legal Apprentice

Cannons Solicitors, Dublin

April 2017 - June 2017

I established an in depth understanding of the internal workings of a General Practice firm. I was exposed to a wide range of work including: conveyancing, personal injuries, wills, and probate files.

Duties and Responsibilities:

- Assisted with collating, indexing and tabbing extensive discovery in a Circuit Court Civil Case
- Attended to stamping and filing in the District, Circuit and Central Offices
- Attended Counsel at various Motions
- Scheduled title deeds for returning to financial institutions in completed conveyancing files
- Issued Contracts and Snag Notices for a large residential estate of an established developer
- Provided research assistance for solicitors within the firm
- Assisted in a Personal injuries application to the Injuries Boards

NON-LEGAL WORK EXPERIENCE

Boarding School Housemaster and Head Rugby Coach

Blackrock College, Dublin

Sept 2016 - May 2017

Primarily my role within the boarding school was to act as a role model and educator to the students by providing a positive example from which they could learn. It was a rewarding and challenging role where numerous issues and situations arose which I handled in a fair and reasonable manner.

Duties and Responsibilities:

- I was a member of a small team of staff responsible for the running and supervising of the boarding school. Responsible for 85 students living full time in the boarding school with a key focus on mentoring the 1st year group

As a head rugby coach, I sought to instill the values of the sport (respect, discipline, teamwork, enjoyment, and sportsmanship) upon the players. My main aim was to coach them to perform at the highest level to achieve their goals. My team reached the Semi-final of the Leinster Schools Senior Thirds league. I also assisted coaching the Senior Seconds side to their final.

Duties and Responsibilities:

- Head Coach of the Senior Cup Thirds rugby team with responsibility for training and coaching 25+ students. Daily tasks included the planning of training sessions, implementing of game plans for matches, and supervising away games.

Analyst, Middle Office & Valuations

MUFG Investor Services, Dublin

June 2013 - Dec 2015

While working in a fast-paced environment as part of a growing Middle Office & Valuations team of the fifth largest bank in the world, I progressed from my initial role of Junior Analyst to Analyst. I contributed to fulfilling our clients' needs with the highest of standards and meeting their strict Net Asset Valuation deadlines. Using my initiative, diligence, and enthusiasm, I achieved my individual goals as well contributed to the overall team performance.

Duties and Responsibilities:

- Managed a global security database for various financial instruments

- Ensured timely and accurate global portfolio pricing and valuation
- Implemented and maintained processing procedures for trade capture and pricing
- Responded to enquires and resolved issues both internally and externally
- Trained and mentored new team members

Key Achievements:

- I assisted in the construction and implementation of a weekly pricing procedure for a top client and lead team members through the procedure on a weekly basis
- I was a main point of contact and a key problem solver for our most valuable client, for whom I successfully implemented a number of changes to help streamline our service offering

Sales Assistant

SPAR, Woodbine, Dublin

2010 - 2012

Maintained a part-time job while studying for my bachelor's degree.

EDUCATION & QUALIFICATIONS

Final Examination - First Part (FE-1)

Law Society of Ireland

March 2017 - Present

Completed first sitting of the FE-1 exams in March 2017, taking and passing three exams.

<u>Subject</u>	<u>Result</u>
Law of Tort	56
Contract Law	53
Company Law	62

Sitting three further subjects in October 2017: Constitutional Law, Criminal Law and Equity.

Master of Science in Finance

Dublin City University

2012– 2013

Specialisation: Capital Markets

Dissertation Topic: Islamic Finance

Title: "A comparative analysis of Islamic and Conventional Banks in the Middle East from 2003-2011"

Bachelor of Commerce

University College Dublin

2009 - 2012

Leaving Certificate

Blackrock College, Dublin

2005 - 2009

Diploma in Sporting Journalism

Dublin Business School

March 2015 - May 2015

KEY SKILLS

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|--------------------------|-----------------------|--------------------------|
| • Leadership | • Calm under pressure | • Prioritising |
| • Communication | • Attention to detail | • Multi-tasking |
| • Flexible and adaptable | • IT skills | • Proficient numerically |

INTERESTS

- Team Sports: I played in and as well as captained numerous rugby teams right the way through primary and secondary school, and senior club rugby at Blackrock College RFC. Rugby taught me the values of teamwork, respect, discipline, and effective communication in high intensity environments.
- Sports Writing: I am hugely passionate about sports and my passion led me to writing rugby articles in my spare time. It gave me an opportunity to combine this passion with my desire to improve my writing skills. I had a number of articles published on high profile rugby/sporting websites and was a resident rugby writer for a full season on RugbyLad.com.
- Travel: I backpacked through South America for seven months in 2016. The trip opened my eyes to different ways of life, I learned to adapt to new situations, and I felt how exciting it can be to be taken out of my comfort zone. It satisfied my desire to experience other cultures and take time away from my everyday life.

REFERENCES

Available on request