

Irina Ciocan

Place of Residence: 147 Beaumont Road, Beaumont, Dublin 9.

Email: irina.ciocan.2017@mumail.ie Mobile: 087 2729520**EDUCATION****Maynooth University****2016-Present**

- B.C.L Bachelor of Civil Law Clinical - Law and Accounting
- 1st Year – 2.1
- 2nd Year – 2.1

<u>Subjects</u>	<u>Grade</u>		
Legal Research	1.1	Company Law	2.1
Contract Law	2.1	Criminal Law	2.1
Law of Torts	2.1	Evidence Law	2.1
Criminal Law	2.1	European Law	2.1
Legal Research Methods	2.1		
Constitutional law	2.2		

Maryfield College, Glandore Road, Drumcondra, Dublin 9**2010-2016**

- Leaving Certificate 2016; 480 points (All Honours Papers)

<u>Subject</u>	<u>Grade</u>		
English	B2	Russian	A1
Irish	CI	Chemistry	C2
Mathematics	D3	Geography	B1
French	B3	Biology	C2

WORK EXPERIENCE**State Street Bank, 78 Sir John Rogerson's Quay, Dublin 2. –****Client Delivery Management Yearlong Placement****August 2018-August 2019**

- Responsibilities include communicating with legal advisors and financial institutions and creating reports for meetings.
- Assisting the team in producing accurate fund valuations to meet KPIs within target deadlines.
- Effectively managed high volume of confidential documentation and client calls.

Accord Translations, Dublin – Interpreter and Translator**2017-2018**

- Consists of interpreting and translating for the Legal Aid Services, the Courts, An Garda Síochána and Health Service Executive.
- This work includes translating documentation during prison visits as well as over the phone. I have so far had to translate numerous charge sheets, Court summonses, affidavits as well as hospital documentation.

Ciocan Construction Ltd, Dublin – Administrative Assistant

2015- August 2018

- Consists of filing and general office administration and organisation.
- Oversee all of the company's VAT returns, invoices, tenders and contracts.

SKILLS

- Languages: Fluent in English, Russian and competent in French (B1DELF)
- Ability to efficiently work in a fast-paced environment demonstrated by my experience in State Street Bank.
- Adept at legal research, including the major legal databases, due to my continued involvement in moot court competitions and my thorough legal research modules.
- Have strong team work skills demonstrated by my work as Treasurer with Maynooth University Law Society.

ACHIEVEMENTS AND INVOLVEMENTS

- Diversity and Inclusion Committee member at State Street International (Ireland).
- Career L.E.A.P Mentor at State Street Bank.
- Participated in a video project with State Street Global Advisors.
- Vice President (2019/2020) and Treasurer (2017/2018) of Maynooth University Law Society
- Competitor of the DCU National Moot Court Competition 2017
- Semi-finalist in the Philpot Curran Moot Court Competition 2016
- Qualified Pool Lifeguard and Swimming Instructor with Irish Water Safety
- I have been awarded the bronze and silver medallion with An Gaisce President's Award.
- Chairperson of student council and manager of school bank 2015-2016

ACTIVITIES AND INTERESTS

Sport

- Played for Botanic's Hockey Club 2014 - 2016 and Maryfield College Hockey team 2010-2016
- Blue belt in Tea Kwon Do with Tea Kwon Do Association of Ireland
- My current sport is swimming and professional board diving

Volunteering

- Irish Water Safety: Swimming instructor. Work apart of a team to conduct classes for children from the ages of 5 to 16. Present volunteer since 2015
- ChildVision National Education Centre for Blind Children, Grace Park Road: Stable hand, horse leader and guide in therapeutic horse riding lessons for children during September 2013 - January 2015

REFERENCES

Academic: Edana Richardson, Lecturer, Department of Law, Email: edana.richardson@mu.ie, Tel: (01) 474 7275

Employer: Aidan Bolton, Assistant Vice President, State Street Ireland - Global Services, Email: Aidan.bolton@statestreet.com, Tel: (01) 776 9387, Mobile: (086) 326 7344

Employer: Darren Mc Mahon, Head of Legal, State Street Ireland, Global Advisors, Email: dmcMahon@statestreet.com