



ISABEL MOONEY

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I am an ambitious fourth year UCD Law with Social Justice student applying for a Traineeship with Byrne Wallace as I am committed to pursuing a career as a solicitor in a corporate law firm, specifically in Byrne Wallace.



EDUCATION

Law with Social Justice (BCL) | UCD

SEPTEMBER 2017 – PRESENT

Stage 3: First Class Honours - GPA 3.77

Stage 2: First Class Honours - GPA 3.72

Stage 1: First Class Honours - GPA 3.70

Mount Anville Secondary School

LEAVING CERTIFICATE

Results: 555 points



EXPERIENCE

Waitress | Gleeson's of Booterstown

16/08/20 – PRESENT

- I am experienced in delivering excellent customer service. My responsibilities as part of this role include taking orders, delivering food and beverages, and preparing desserts for customers while working in a fast paced, dynamic environment.
- This role has allowed me to develop my communication skills as I am afforded the opportunity to engage with customers and to communicate customers' needs to my fellow coworkers and management where necessary.

Work Experience | A&L Goodbody

13/01/20 – 17/01/20

- I conducted research into legal developments, attended meetings and took part in the A&L Law-Start Programme which greatly aided my understanding of the role of a corporate law firm.

Lounge Staff | The Goat Bar and Grill

MAY 2019 – JANUARY 2020

- My role as involved delivering beverages to customers and collecting payment through use of a float.
- I displayed multitasking skills in ensuring that my various roles such as delivering drinks, barista service and kitchen work were completed each night in an efficient and accurate manner.

Work Experience | Byrne Wallace

29/07/19 - 02/08/19

- I was afforded the opportunity to shadow Sinéad Kearney for the week.
- I was provided with case files to read. I then had the opportunity to attend court hearings to see how some these cases developed and was tasked with taking notes of the proceedings in court. This experience greatly aided my understanding of the litigation process.

Sales Associate | Sunglass Hut, House of Fraser

JULY 2017 – MAY 2019

- My primary role involved approaching and engaging with customers in order to assist them in finding the most appropriate pair of sunglasses to suit their specific needs.
- I also strengthened my multitasking skills through calculating and communicating sales figures to the head office whilst providing customer service on the shop floor throughout the day. This profit-focused analysis of sales figures also aided my commercial awareness.
- I have completed additional training and accreditation in product knowledge.



SKILLS

- **Interpersonal and Communication** – I developed these skills through client-facing roles in my part time jobs as I was afforded the opportunity to build up a strong rapport with customers and to work as part of a team.
- **IT** – I have completed an ECDL course and am confident in using technology.
- **Teamwork** – I am an excellent team player from working and supporting others in both of my part time jobs. This skill has also been developed throughout a variety of group-projects whilst in college.
- **Negotiation** – I have taken part in numerous negotiation workshops where I have learned new techniques and skills.
- **Leadership**- I have strengthened this skill from training in new staff members in both of my workplaces.
- **Adaptation**- I maintained a First Class Honours grade in my exam results while on Erasmus despite having to move home from Milan and work remotely from a different country due to the spread of Covid 19.
- **H1** in French in the Leaving Certificate



ACTIVITIES AND ACHIEVEMENTS

- I participated in the Erasmus Programme in Bocconi University in Milan where I had the opportunity to immerse myself in the Italian culture by travelling as extensively as I could while on the exchange and later by taking part in virtual tours and activities due to the spread of Covid 19. As Bocconi University is currently ranked 4th in Europe in Business Management and Economics, my studies have been beneficial to the development of my commercial awareness.
- I was selected by University College Dublin to take part in the UCD Commercial and Corporate London Law Trip 2019.
- I have an interest in travelling. I have travelled to Vietnam and Thailand where I had the opportunity to learn about the different cultures by taking part in traditional cooking classes, attending guided tours and visiting famous landmarks.
- I enjoy staying active; my hobbies include running, horse riding and sea swimming
- I have taken part in numerous organised runs, such as the Flora Women's Mini Marathon which I ran for the Irish Cancer Society.
- I have a passion for sprinting and have represented Mount Anville in the 200m Individual Sprint and 100m Relay Sprint in the East Leinster Athletics Competition
- I play the piano to Grade 6 level
- I enjoy playing team sports. I played hockey in school as well club hockey in Hermes Hockey Club.