**Isabelle O’Connor**

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**EDUCATION:**

Oakmont Regional High School, Ashburnham, MA, USA

 Date of Graduation: June 3, 2018

**Course Highlights:**

|  |  |  |
| --- | --- | --- |
| Psychology | Spanish I, II, III (H) | Computers and Careers |

**SAT Results:** 1250, 640 in Math and 610 in Reading and Writing

University College Dublin, Dublin, Ireland

 Course: Law BCL

 Expected Date of Graduation: Autumn 2022

**Course Highlights:**

|  |  |  |
| --- | --- | --- |
| Tort Law | Contract Law | Constitutional Law |
| Company Law | Property Law | Spanish II |

**EXPERIENCE:**

**Cooks Academy,** SouthWilliam Street, Dublin 2 January 2019-Present

Sales and Marketing Representative

Responsibilities include answering the phone, computer work (certain systems and Microsoft products), customer interaction, mailing, social media management, running competitions, writing and sending weekly newsletter, delegation of tasks to other employees

**Heritage Homecare,** Dun Laoghaire, Co. Dublin September 2018-September 2019

Carer

Responsibilities include taking care of people in their homes, cleaning, cooking, housework, and occasional animal care

**Panera Bread,** Leominster, MA, USA November 2016-August 2019

Associate Trainer

Responsibilities include taking orders and handling money, cleaning the dining room, washing dishes, cleaning the bakery, cleaning the back of house, making drinks as a barista, and making sandwiches and salads

Achievements include being recognized for my work ethic and exceptional execution of tasks as a trainer for new employees

**Berkshire Brewing Company,** South Deerfield, MA, USA June 2015- August 2019

Labourer

Responsibilities included cleaning, being familiar with machines, bottling, canning, office work, brewing, and computer work

Achievements include a promotion to running the canning line and a raise based on performance history

**VOLUNTEER EXPERIENCE:**

**Student Legal Service Legal Clinics,** UCD Belfield September 2019-Present

Responsibilities include helping people with their legal issues, doing

legal research to answer queries, referring people to the correct way

to get remedies for situations (professional help or government organisations)

**Peer Mentor,** UCD BelfieldAugust 2019-Present

Responsibilities included mentoring new students, giving a campus tour,

conveying useful tips for college, helping them through personal and

academic issues, and organizing group meetups

**US House of Representatives,** Leominster, MA, USA March 2018-June 2018

Responsibilities included answering the phone, sending mail, interacting with constituents, resolving complaints about government agencies, filling out forms, office work and secretarial work. This was an internship through my high school that was organized for a short period of time in my last semester of high school.

**Oakmont Peer Leaders,** Ashburnham, MA, USAJune 2016-June 2018

Responsibilities included local tasks in the community at schools
or gatherings, often includes babysitting and event set up

**Heywood Hospital Junior Volunteer Program,** Gardner, MA, USAJune 2014-August 2017

Responsibilities included helping patients, preparing food in the kitchen
as well as serving, and computer work for the physical therapy department

**Monadnock Humane Society,** Keene, NH, USAJanuary 2014-February 2017

Responsibilities included feeding animals, cleaning cages and litter boxes,
deep cleaning animal housing rooms, and animal socializing

**ACTIVITIES:**

* UCD Food Society Special Events Officer April 2019-Present
* Student Legal Service Negotiation Competition 2019-Present
* UCD Law Society 2018-Present
* Empowering Teens with Anxiety Youth Venture 2017-Present

**AWARDS/HONOURS:**

* Special Events Officer for UCD Food Society April 2019-Present
* President and Founder of Empowering Teens with Anxiety 2017-Present
* Vice President of Students Against Destructive Decisions (SADD) 2017-2018
* Director of OTV (Oakmont Television) 2017-2018