**Jack Barry**

 **B.A. (Hons.), PG Dip**

**Professional and Academic Timeline:**

**D.P. Barry & Co. Solicitors, Killybegs, Co. Donegal Mar 2016- Present**

**Legal Executive**

**D.P Barry & Co Solicitors have been providing the full breadth of legal services for 40 years.**

**Responsibilities:**

* Caseload encompassing primarily Personal Insolvency, Conveyancing & Probate;
* Also dealing with Litigation matters as well as Family Law matters;
* Being the point of contact for clients with the aim of ensuring they are satisfied with the service that we are providing;
* Dealing with other legal firms on a regular basis, as well as Financial Institutions.

**D.P. Barry & Co. Solicitors, Killybegs, Co. Donegal & Law Society of Ireland**

**Legal Research Assistant & FE-1 Candidate Apr 2014- Mar 2016**

* Research of case files pre-trial mainly in the area of Maritime Law;
* Assisting in Implementing the transition to a paper-less office;
* Assisting the file away procedure;
* Passed Company Law, EU Law & Equity & Trusts March 2016;
* Passed Criminal Law, Torts, Constitutional & Property September 2015.

**Corrib Construction Services Pty Ltd., Melbourne Jan 2013- Dec 2013**

**Recruitment & Client Management**

Corrib Construction Services is a relatively young company which specialises in Concrete Formwork and offers Labour hire solutions to its clients as part of its services.

**Responsibilities:**

* Initially started as a labourer, as the company began to grow I was given a new task of assisting with recruitment & client management;
* Recruitment of skilled Construction workers to fulfil contracts agreed with clients;
* Travelled around various sites which we had our employees working, in order to ensure our clients were happy with the service offered;
* Ensuring our client management was first-rate to maintain our clients in the competitive market.

**Travelling Australia & South East Asia** **May 2012- Jan 2013**

Spent 6 weeks travelling up the East coast of Australia. After I worked 3 months on a farm in Northern Queensland in order to get the second year working visa, followed then by 3 months of travelling in Asia and South Africa.

**Workforce Labour Hire, Melbourne Sept 2011- May 2012**

**Construction & Administration**

Various roles which featured a mixture of roles including roles doing administration in a recruitment agency, a stint in a Dry Bulk Shipping Charterer and construction roles.

**Post Grad in Law, DIT Sept 2010- June 2011**

One-year Higher Diploma post-grad in Legal Studies with the intention of proceeding onto do the FE-1’s.

Subjects covered:

* Introduction to Irish Legal System
* Contract Law
* Tort Law
* Constitutional Law
* Property
* Equity & Trusts

**Kelly Group, London Feb 2010- Sept 2010**

**Assistant to Commercial Director**

**Responsibilities:**

* Assisted Property Director with maintaining the property owned or leased by the company;
* Was first point of contact for any queries regarding the property;
* Processed payments from residential tenants, monthly reports for the board of director’s meetings, tendering process for work needed to be done on the properties.

**Other Work Experience:**

**June 2012- Oct 2012 Dole Australia, QLD, Australia**

 Banana Farm Labourer

**Sept 2006- Dec 2009 Molesworth Court Suites, Dublin**

 Night Attendant

**June 2007- Sept 2007 Seaforth Boat Rentals, San Diego, CA**

 Deckhand

**Academic Qualification:**

**Sept 2010- June 2011 Postgraduate Diploma in Law**

Dublin Institute of Technology

**Sept 2005- Dec 2009 Bachelor of Arts**

University College Dublin

Majoring History & Politics

**Sept 1999- June 2005 Leaving Certificate**

Sligo Grammar School

**References:**

Available upon request