

Curriculum Vitae

Jack Flynn

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Education:

2001-2009: Harold National School, Glasthule

2009-2015: Blackrock College, Blackrock

2016 – Date: Dublin Institute of Technology (Bachelor of Laws LLB, Undergraduate Degree)

Results: Pending. 2nd year: 2.1 Average

Work Experience:

May-July 2018, **Legal Internship, Murray Flynn Maguire Solicitors**, Fairview, Dublin 3:

I worked as an intern in Murray Flynn Maguire Solicitors last summer in June and July. During my time in the firm, I was entrusted with several roles which involved a high responsibility despite only being an intern. I completed Personal Injuries Board applications for clients which involved finding the necessary information for the form as well as sending out the application physically and updating the clients file on the Xpd8 database. I am still employed by the firm on a part-time basis in order to process PIAB applications. On a number of occasions, I had to meet clients in the Four Courts and accompany them to settlement meetings and other hearings. I was also tasked with meeting new clients one-to-one in the office and aided them in filling out the necessary paper work. Working as an intern in a small firm provided me with the opportunity to apply various legislation and what I had learned throughout the college year to real life legal situations.

Sep-December 2018 **Front of House Staff, Base Wood Fire Pizza**, Glenageary, Dublin:

I worked part-time as a member of the Front of House staff in Base Wood Fire Pizza in Glenageary. My roles included taking orders over the phone, online and in-store. I was also expected to deal with customer queries and complaints which I was very capable of doing following my experiences in Topaz. Being on the front of house, I was essentially the face of the business meaning it was important to present myself well on every shift, in both my physical appearance and the way in which I greeted customers. I also worked coherently as part of a team containing many different nationalities and backgrounds. I built up a very strong rapport with my colleagues during my short time there.

Nov 15-May 18, **Sales Assistant, Topaz (now Circle K)**, Rochestown Avenue, Dublin:

My first role in Topaz was that of Forecourt Assistant which included washing cars, keeping the forecourt clean, helping customers with fuel and assisting with the air and water machine. I then moved onto the role of sales assistant where I was designated as the 'competent person' on each shift towards the end of my time there due to my experience in the position. This meant that I was essentially in charge of the shift when the manager was not there. I had to deal with any issues which occurred which helped me to develop my inter-personal skills and learn how to calm down aggrieved customers.

Interests and Extra Curricular Activities:

As a law student, I make a conscious effort to keep up with legal news coming from the courts and current affairs in general through online and paper sources. I am also a member of the Law Society in DIT and have attended a number of events and debates which are often based on current legal affairs.

Sport is a major part of my daily life and is something I take seriously but also gain a lot of enjoyment out of. I currently play Senior Football with Cuala GAA in Dalkey where I have been a playing

member since the age of 7. This involves training up to five times a week on the pitch and in the gym. This busy schedule means I have to be very disciplined with my time in order to ensure I keep on top of my studies and my part time job. While staying fit is a major benefit of team sport, it also gives me the opportunities to socialise with my team mates of different ages on a regular basis. In the past few years, I have travelled to a number of destinations across Europe and spent summer 2017 in Vancouver, Canada on a working holiday visa. I also have plans to visit New York in May 2019 after my final examinations. I have a passion for travelling as it gives the opportunity to meet people from unfamiliar cultures and broaden my mind.

Achievements:

I was elected Class Captain in my final year in school by my peers. While I was held in high regard by my peers, I had struggled with public speaking before being elected into this role. My position enabled me to improve my public speaking as I had to address class meetings and speak at other events while also allowing me to grow as a leader. The class captains were also tasked with acting as a link between the teaching staff and pupils in order to voice any concerns that may have arisen among the student body. I have also achieved a number of accolades with my GAA club, Cuala. In 2015, I was part of the Minor team which won the Dublin Championship. I was nominated Adult Players' Player of the year by my teammates in 2016 and nominated for Young Player of the Year in 2017.

References:

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