22 Applewood Heights

Greystones, Co. Wicklow

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DATE OF BIRTH: 9th April 1994 | NATIONALITY: IRISH

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Jack Rowe

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| **PRofile** |  | I am a hardworking and goal orientated person, with the willingness to learn and use my initiative .I am an effective communicator with good interpersonal skills and a proven ability to work within a team. I am a versatile person with good problem solving and decision making skills who adapts easily to new situations and environments.**Key Skills*** Excellent communication and organisational skills gained working in teams and with diverse groups of people.
* Critical thinker with effective researching skills gained through undergraduate dissertation project
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| **Education** |  | * University College Dublin - September 2015- Present

Masters in Common Law * University College Dublin -September 2012- May 2015

BA (Hons) Politics and International Relations GPA 2.1 (3.39)* St. Andrews College, Blackrock, Co. Dublin, Ireland - 2006-2012

Awards achieved:2012 - Honours Leaving Certificate 2009- Honours Junior Certificate * St Patrick’s National School, Greystones, Co Wicklow, Ireland - 1998-2006
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| **WORK Experience**  |  | **VIP Server** **June – August 2015**  **Behind the Scenes Inc , San Diego, California** **Key responsibilities:** During my J1 visa ,I worked for Behind the Scenes Inc ,America’s premier catering and events company .I was appointed as a team leader in the VIP section of the San Diego Symphony Orchestra with responsibility for ensuring that sixty paying guests received a memorable dining experience with high class cuisine, professionalism and courtesy. As team leader I was responsible for co-ordinating the work of three colleagues, over a six hour shift, to ensure that guests received a quality service in a timely and efficient manner. Multi-tasking , prioritisation and attention to detail were integral to my role as I was responsible for table set up, meet and greet, servicing orders and closing out accounts. Excellent interpersonal, listening and communication skills in a time pressured environment were essential competencies for my role. **Senior Bartender/Server****November 2012-April 2015 Greystones Rugby Club, Greystones ,Co. Wicklow** **Key responsibilities:** Throughout my undergraduate studies in UCD, I worked part-time as a bartender and server in Greystones Rugby Club. Starting as a bar-back in 2012 I worked my way up to a Senior bartending position . In my role I was responsible for setting up and refilling the bar ,serving guests, delegating duties and working collaboratively with junior bar staff ,closing out the till and lock- up. Leadership, accountability and organisational skills were required in this role. Flexibility and strong interpersonal skills were crucial in creating a strong ‘esprit de corps’ among the bar team which resulted in a positive and welcoming atmosphere for both guests and staff.  |
| **interests and hobbies**  |  | * 2012-2015 Greystones Rugby Club player on under 20’s and Senior Men’s Squads
* 2008-2010 Player with Kilmacanogue Gaelic Football Club
* 2007-2012 St. Andrew’s College player on Junior XV & Senior XV Schools Rugby Cup Squads
* 2000-2006 Junior Member of Greystones Lawn Tennis Club
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| **RElevant skills,training & Affiliations**  |  | * 2015-2016 Active Member of UCD student Legal Service(SLS)
* 2014-2015 Fully proficient in Microsoft, Word, Excel and OneNote
* 2009-2012 Member of St. Andrews International Model United Nations
* 2005-2006 Completed European Computer Driving Licence Programme (ECDL)
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| **Research paper**  |  | * Undergraduate Dissertation Title: “Rwandan Genocide :To what extent were the colonial actions of the Belgian Government responsible for the pre-genocidal conditions that led to the 1994 genocide” (Grade: A+)
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| **References** |  |  |

## MR. Eddie Lonergan

General Manager

Greystones Rugby Club

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| Ireland |

## Dr Tobias Theiler , BA,MA,DPHIL

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