|  |  |
| --- | --- |
| **JACK STOKES** | 32 Rathmichael Manor, Loughlinstown, Co Dublin Phone: +353 1 282 7397 Mobile: +353 86 044 1118Email: stokes120@gmail.com  |
| **PROFILE** | I am an ambitious and hard-working Post Graduate Law student and have recently completed sitting my final FE1s. I have gained invaluable commercial law experience at two of Ireland’s leading corporates during recent internships. This has reinforced my passion for law. I am seeking a traineeship with your firm in light of its excellent reputation in commercial law. I thoroughly enjoy working and researching complex legal matters and am focused on deepening my appreciation and understanding of the Law within a commercial environment. |

|  |  |  |  |
| --- | --- | --- | --- |
| **SKILLS** | **Professional**Commercial Law Insolvency LawTrade MarksContract LawCompany LawIrish/EU Law | **Personal**Communication skillsAnalyticalProblem solvingSolution focusedCommercial awarenessMulti taskerAmbitiousTeam worker | **IT**WordExcelPowerPoint |
| **EDUCATION** | **University College Dublin : LL.M 2013 - 2014****Degree of Master of Laws (Commercial) 3.43** Corporate Governance A-Economic and Social Law of the EU B+Competition Law (EU) BTrade Marks CInsolvency B+International Commercial Arbitration BDissertation A-**Dublin Business School : LL.B** **2010-2013****Degree of Batchelor of Laws *2.1 Honours*** **St Conleth’s College, Dublin 4 1999-2010****Leaving Certificate****Intermediate Certifications** |
| **INTERNSHIPS** | **State Street Ireland Ltd Jun – Aug 2015****(International Financial Data Services (Ireland))****Transfer Agency – Change Management Department)**Reporting to Investor Money Project Manager* Assisted in the implementation of changes to Investor Money and Fund Asset Accounts in keeping with the 2015 Central Bank Investor money Regulations.
* Participated in Meetings for devising new fund asset models to enable compliance with the regulations.
* Assisted project team in compiling relevant client information for model implementation.
* Assisted in Coordination with other departments
* Performed research and prepared documents to assist other team-members
* Prepared Information packs for Investors on proposed fund asset models

**Dunnes Stores Head Office Jun – Aug 2014** **Legal Department**Reporting to In-house General Counsel Robert Herron* Gained invaluable commercial law experience
* Coverage included Insurance law, Tort, Food Safety law, Trademark law and EU commercial law
* Provided support to the daily operation of the legal department
* Drafted letters/emails to the relevant internal and external bodies
* Conducted Research and drafted summary reports
* Lodging Court documents
 |
| **PART TIME****EMPLOYMENT** | **Dunnes Stores Cornelscourt 2010 – June 2015** Grocery DepartmentSales Assistant |
| **WORK EXPERIENCE** | **European Commission Office (Dublin) 2008**Office Assistant**Patrick Jones Solicitors 2008**Office Assistant |
|  |  |
| **ACHIEVEMENTS**  | **Dublin City University (DCU) 2003 - 2007**CTYI (Centre for Talented Youth in Ireland)Senior and Junior Programs completed**World Challenge Africa Trek 2009**Completed trek across Botswana and Zambia |

|  |  |
| --- | --- |
| **INTERESTS** | Judo, orange belt achieved to dateGym and keeping fitCurrent affairs |
|  |  |
| **REFERNCES**  | **Available on Request** |