**James Brandon**

 Creggs, Co. Roscommon. | 0871826094 | james.brandon1@ucdconnect.ie

**Education**

**University College Dublin: Bachelor of Business and Law. 2017 - 2021**

* Final year student, with a most recent GPA of 3.76 (1:1).
* BBL stage 3 class representative for the Student Union.

**Cistercian College, Roscrea. 2015 - 2017**

* Completed the Leaving Certificate in 2017 receiving 541 points.

**Christian Brothers School, Roscommon. 2011 - 2015**

* Transition Year Student of the year, 2015.

**Work Experience**

**Patrick J. Neilan Solicitors, LLP. -** Church St. Roscommon Town. **2019 - 2020**

Secretary

* Receiving calls from both current and potential clients and transferring relevant calls to the solicitors.
* Organising a schedule for the firm's solicitors, including the scheduling of appointments, and arranging calls with clients.
* Receiving payments and co-ordinating with the firm's accounts manager.
* Corresponding to other law firms on behalf of the solicitors.
* Responsible for greeting clients at the front of office and creating a warm and friendly environment, which is a key objective of the firm.

**O’Roarke’s Bar -** Creggs, Co. Roscommon. **2015 - 2020**

Head Bartender

* Providing a welcoming atmosphere for customers and ensuring that they are satisfied at all times during their visit.
* Collaborating with both management and staff to attain a high-quality service.
* Resolving complaints from customers and problems experienced by fellow staff.
* Co-ordinating and delegating tasks to other members of staff.

**Aquabus Ferry Ltd.** - Vancouver, British Columbia. **June 2019 - August 2019**

Deckhand

* Delivering a top-class customer experience in the form of an engaging tour of the False Creek area while on board.
* Ensuring customer and staff safety at all times while on the boats and docks.
* Dealing with customer enquiries and offering advice on tourist attractions, as well as restaurants and bars around the Downtown Vancouver area.

**Skill Profile**

* Creative problem-solving and communication skills accrued from customer service experience in both legal and hospitality scenarios.
* Commercial awareness developed from studying business modules such as Business Analytics and Global Business.
* Collaborative skills gained from participating in a variety of team-work scenarios including legal research tasks and also participating in multiple sport teams.
* Leadership skills developed from workplace experience as a supervisor, as well as captaining various sports teams.
* Time management skills accrued from balancing academia, part-time work, and a busy sporting career.
* Administrative skills developed from writing legal reports at University and workplace reports as a part-time legal secretary.

**Awards and achievements**

* Elected Student Union Representative for BBL stage 3, 2019/2020.
* A&L Goodbody mentee, July 2020. In this role I wrote a 10,000-word Supreme Court submission with two other colleagues which was based on the “Friends of the Irish Environment” case. This was an adapted legal placement with A&L Goodbody which consisted of many zoom calls with partners and associates discussing life as a solicitor and also advising us on the case. We received an A grade in our submission.
* Chosen to represent Connacht Rugby at Junior level in 2019 and 2020, being the youngest panel member at age 20 in 2019.
* Vice-captain of the Roscrea Senior Cup Rugby team, 2017.
* Member of the Connacht Rugby underage squad for 4 years, U17/18/19.
* Achieved a 1.1 (3.76) GPA in my most recent set of exams and I hope to finish this year with an overall 1.1 grade.

**Interests**

* Frequent attendee of the gym and member of my local football and rugby teams.
* Passionate about travel, the outdoors and adventure, spending my last two summers in San Francisco and Vancouver.
* Avid listener of podcasts discussing current affairs, economic and political developments, and well-being.

**References available on Request.**

