James Corcoran

43 Nutley Avenue, Donnybrook, Dublin 4

**Email:** jamescorcoran3@gmail.com **Phone**:00353 873473807

Diligent, quick-thinking and friendly 22-year-old Business and Law student with a proven track record of ambition and hard-work. Looking for medium-to-long term employment.

#### EDUCATION

**St Michael’s College, Ailesbury Road, Dublin 4**  **2009 - 2015**

Secondary Education

540 points including Honours Maths

**University College Dublin, Ireland**  **2015 – Present**

Bachelor of Business & Law (BBL)

Current GPA: 3.67

#### WORK EXPERIENCE

**Dominoes Pizza, Dublin July 2018 – November 2018**

*Customer Service Representative*

Responsible for taking calls, dealing with complaints and engaging with customers.

Improved Interpersonal skills and quick-thinking when dealing with customer complaints.

**The Sloppy Tuna, Montauk, Long Island May 2017 – September 2017**

*Waiter*

Responsible for serving tables in busy American restaurant and bar.

Also assisted in cleaning.

**The Ballsbridge Hotel, Ballsbridge, Dublin September 2015 – May 2016**

*Bar Man*

Part time bar man during big events such as Six Nations games.

Assisted in Tallying money and cleaning at the end of the night.

**Advance Systems Ireland, Tallaght, Dublin May 2013 – September 2016**

*Administrative intern*

Responsible for calls to reception, filing documents and engaging with customers.

Familiarized myself with excel.

**St Michael’s College Junior School, Donnybrook, Dublin September 2015 – Present**

*Rugby* *coach*

Responsible for teaching kids from the ages of 6-13 the basics of rugby union.

Learned to deal with problem scenarios.

## ACHIEVEMENTS

Head Boy of St Michael’s college class of 2015
Vice-Auditor of the Commerce and Economic Society 2017/2018

Vice-Captain of the Emerging SCT

## INTERESTS

Rugby – Hiking - Reading – Jiu-Jitsu - Fitness

## CHARITY

**Citywise Further Education Centre, Saggart, Dublin September 2017 - Present**

*Maths & English Tutor*

I teach two unpaid grinds classes to junior cert children twice a week in a mentor capacity.

Learned a great deal about responsibility and endeavour.

## REFERENCES

Dermot Moore – Customer Service Director at Advance Systems Ireland Phone: +353 (87) 905 6761

Cillian Hogan – Director of Rugby at St Michael’s College Junior School Phone: +353 (86) 025 9237