James Morrin, B. Corp Law, LL.B

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# Profile

Bachelor of Laws (LL.B) and Bachelor of Corporate Law graduate with a 2:1 honours from NUIG. Aiming to secure employment within a commercial legal environment. I hold vast experience in areas of both commercial law and other areas such as conveyancing, and litigation. I acknowledge the importance of being a good team worker and have a proven past of working within a fast-paced environment.

# Education

## BACHELOR OF LAWS LLB (2017 – 2018) (2:1 Grading) NUI GALWAY

## BACHELOR OF CORPORATE LAW (2014 – 2017) (2:2 Grading) NUI GALWAY

## Leaving CertificatE (2014) (450 POINTS) NEWBRIDGE COLLEGE

# Legal Work Experience

**PAralegal | COONAN CAWLEY SOLICITORS, Naas, Co. Kildare | OCTOBER 2018 - PRESENT**

* **Conveyancing:** Drafting contracts and completing closing procedures ensuring all transactions are complete in a timely and efficient manner. Dealing with PRAI Queries including registering new ownership, rights of way, and assents. Carrying out remortgaging matters for clients. Completing stamp duty returns.
* **Litigation – Personal Injuries, Debt Collection, Family Law:** Drafting Affidavits, creating briefs and motion booklets for Counsel. Attending Counsel for matters within the courts and submitting various documentation within the courts advanced my familiarity of the procedures of the courts. Setting matters down for trial. Drafting papers for the District Court, Circuit Court and High Court.
* **Wills & Enduring Powers of Attorney:** Taking instructions from clients and drafting Wills upon instruction. Liaising with tax advisors to ascertain and minimize tax liabilities when dealing with clients possessing large agricultural lands. Meeting with clients and overseeing all aspects of creating enduring powers of attorney. Liaising with clients GP’s to complete the creation of all EPA’s.
* **Probate:** Carrying out applications for Grants of Probate and Grants of Administration where the deceased died intestate. Liaising with financial institutions, auctioneers and estate agents where to ascertain the deceased’s assets. Completing SA2 inland Revenue Affidavits. Drafting Oaths for Executors. Filing IT38 Tax returns on the beneficiaries behalf. Preparing distribution accounts once the Grant has been extracted to ensure all monies have been accounted for.

**INTERN | HANAHOE & HANAHOE SOLICITORS, Naas, Co. Kildare | JULY - August 2017**

* Assisting with trial preparations for matters within Naas District Court, this improved both my research and analytical skills. Attending client consultations in the areas of family law and personal injuries.
* Developing my oral communication skills through directly dealing with clients on the telephone was the most beneficial aspect of this experience. Drafting memos for files greatly improved my written communication skills.
* Archiving files and dealing with document management for files to be shredded. Carrying out miscellaneous filing tasks also.

**INTERN | Sheehan & company SOLICITORS, CLARE STREET, DUBLIN 2 | June - July 2017**

* Generating briefs for counsel with correct pagination. Creating memoranda and taking attendances. This allowed me to utilize my research and organizational skills to learn the basics of working within an office.
* Uploading documents onto Keyhouse case management system whilst also drafting documents using precedents. Other administrative tasks such as copying and drafting correspondence.
* Minute taking in client meetings and departmental meetings. Showing my ability to work between several projects at once, including a large-scale commercial conveyancing project alongside a partner furthered my time management skills and attention to detail.

# Commercial Work Experience

## shop assistant | SUPERVISOR | Centra dunlavin, co. wicklow | May 2011 – OCT 2018

## MOVING AGENT | FIVE STAR MOVING, SAN FRANCISCO | MAY 2018 – AUG 2018

## Sale Assistant | PIZZA PZAZZ, vancouver | May - Aug 2016

**VOLUNTEERING EXPERIENCE**

* Organised a ‘coffee morning’ in aid of the Kildare and West Wicklow Hospice raising over €5,000.
* Member of NUIG’s Free Legal Aid Clinic, which provided an insight into the impact of pro bono work.

# Skills & Achievements

## Computer skills

* Highly proficient using Legal Evolve Documatics case management software and Harvest Legal accounting software for client ledgers and balances.
* Extensive experience using all Microsoft Office applications.
* Typing speeds of 65+ WPM.

## Achievements

* In June 2020 I opened a café in a local village with a sibling and partner. This has shown me the fundamental skills in order to be a successful business owner as well as gaining management skills when dealing with employees. Having also gained a solid grasp on the key aspects of being innovative in business in modern day society. As of June 2021 I have parted ways with his business in order to focus on my legal career.
* Class Representative 2016/2017: Elected to represent on behalf of my class at Student Union meetings and giving advice to resolve any issues between faculty and students.

# Personal Interests

* I play rugby for my local club Naas RFC having played in school previously. I also play GAA for Raheens and have coached underage GAA teams.
* I enjoy the gym and anything health and fitness related. I am an avid runner and have taken part in a number of charity races. I aim to complete a half marathon in 2022 and a full marathon in 2023.

# Referee’s

Available upon request.