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| Personal StatementA diligent, motivated, and enthusiastic individual with an analytical mind and a great work ethic. Skills & interests* Communication***:*** Excellent communication developed through writing essays and reports and the delivery of presentations.
* Teamwork: Proven ability to work efficiently and effectively as part of a team.
* Organisation: Creating and maintaining study deadlines necessary for successful FE1 examinations and balancing this with a part time job.
* Bilingual: Can confidently communicate in French as a result of my time spent in France.
* I attend the gym on a regular basis, have a keen interest in business and enjoy reading and listening to podcasts.

ReferencesAvailable upon request.  | jAMES tANSEYfe1 cANDIDATE<https://www.linkedin.com/in/james-tansey-5a17a71b5/> Experience

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| Legal Assistant • Bruce St. John Blake & Co •March 2020- pRESENT* Learning from and interacting with a variety of legal professionals daily. I shadowed a senior solicitor as she met and liaised with clients and barristers.
* Assisting office staff in researching and preparing documents prior to and during meetings to portray legal expertise as efficiently as possible to our clients.
* Liaising with and taking minutes during meetings with clients as well as communicating and resolving any issues raised.

Shop Assistant • Centra Ireland • November 2018 – March 2020* Advising and serving customers in a polite and helpful manner along with processing various forms of payments. Prepared the store accounts and organised cash floats.

Student caller • national university of ireland galway • september 2018 – october 2018* Member of a student-based team who raised over €64,000 in donations from past alumni for the various supports and research facilities at the university.

Education Law society of ireland • september 2021* 7/8 FE1 Examinations completed with the remaining exam being sat in November 2020.

National uNIVERSITY OF IRELAND GALWAY • SEPTEMBER 2014 – mAY 2019* Graduated with a 2:1, Bachelor of Civil Law (International).

Science po Aix - Aix-en-Provence - France• SEPTEMBER 2017 – mAY 2018* Erasmus exchange programme.

Presentation college athenry• SEPTEMBER 2009 – mAY 2014* 505/600 Leaving Certificate points.

EducationDegree • Date Earned • SchoolYou might want to include your GPA and a summary of relevant coursework, awards, and honors.Degree • Date Earned • SchoolOn the Home tab of the ribbon, check out Styles to apply the formatting you need with just a click.EducationDegree • Date Earned • SchoolYou might want to include your GPA and a summary of relevant coursework, awards, and honors.Degree • Date Earned • SchoolOn the Home tab of the ribbon, check out Styles to apply the formatting you need with just a click.EducationDegree • Date Earned • SchoolYou might want to include your GPA and a summary of relevant coursework, awards, and honors.Degree • Date Earned • SchoolOn the Home tab of the ribbon, check out Styles to apply the formatting you need with just a click.  |

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