**Jane Leydon**

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**EDUCATION**

**Bachelor of Business & Law**: Stage 4, GPA: 3.33

* The Business & Law (BBL) degree combines law and business into a single degree, providing me with an ideal skill-set for the commercial world. As a BBL student I am uniquely equipped with the analytical and advocacy skills that arise from a legal training, combined with the numeracy and financial literacy of a business degree.
* Examination achievements: Contract Law (A), EU Constitutional Law (A-), EU Economic Law (A-), Criminal Law (A-), Tort Law (A), Company Law (A-).

**Coláiste Mhuire, Mullingar, Co. Westmeath**

Repeat Leaving Cert class: 550 points. Subjects: Irish (A2), English (A2), Maths (O, B2), French (B1), History (B1), Business (A1), Biology (A1).

**WORK EXPERIENCE**

**Waitress and Barmaid, Intercontinental Hotel, Ballsbridge, Dublin 4. Present.**

* Part- time job while I’m in University. I serve and cater for many customers in a five-star Hotel Restaurant.

**Barrister Shadowing; Derek Ryan B.L Present.**

* I work with a Junior Counsel in the Four Courts Dublin and Mullingar and Tullamore District Courts, on an ad-hoc basis. This involves research and active participation in cases and a high level of learning, observation and exposure to litigation and many areas of Law, such as employment, criminal and family law.

**Waitress and Barmaid, Intercontinental Hotel Boston. Summer 2017.**

* Position mainly involved serving tables in a high standard Forbes four-star outdoor restaurant. Required to ensure a high satisfaction among customers consistently. Accommodating and dealing with customers being a high priority, I learned how to deal with customers effectively.

**Hostess, Tia’s Restaurant at the Waterfront, Boston. Summer 2017.**

* I worked two jobs during my time in the U.S
* This position involved managing the seating arrangements of tables throughout the restaurant. Required effective communication skills, dealing with many customers.

**Waitress and Barmaid, Pier Head Hotel, Spa and Leisure Centre, Sligo. Summer 2016.**

* Position required a hardworking, adaptable and intuitive attitude. I was required to multi task between taking orders from customers, running food to tables, clearing tables, making barista style coffee and serving alcoholic beverages from the bar.

**Production Assistant, Rosderra Irish Meats. Summers 2012,2013 and 2014.**

* Laboratory Assistant: Delivered assistance to lab technicians in testing meat under the food health and safety requirements.
* Packer: Worked on a fast paced and high pressure packing line. Required team work and time management.
* IT assistant: Worked alongside the head of IT which primarily involved the use of SAP for inventory and material management systems.

**Legal Secretarial work and research, JA Shaw & Co. Solicitors, Mullingar. 2011-2014.**

* During my free time in secondary school I gained practical experience of the legal work in a solicitor’s office. Worked with family and property law solicitors on cases, conduction of legal research and administration, preparation of briefs for barristers and attending court.

**VOLUNTEER WORK EXPERIENCE**

**Membership Officer of a Young Political Society in UCD. 2017-2018.**

* Elected membership officer of a Young Political Society in UCD. This role involves the organisation of the membership and events such as panel discussions with high profile politicians, as well as the promotion of equality, policy making and current affairs awareness throughout UCD

**SLS Conference Intern: UCD September 2017**

* The 108th Annual Conference of the Society of Legal Scholars was hosted in UCD this year. I was chosen to be an intern for this event, acting as the ambassador for UCD Sutherland School of Law in welcoming hundreds of academics from around the world and assisting the conference organisers in hosting this important event.
* It allowed me to gain an understanding of how major academic conferences operate. It enhanced my time management, organizational and teamwork skills. I gained an insight into the different forms of law, legalism and legal doctrine and theory.

**Community Games Ireland Volunteer**

* Throughout secondary school I volunteered as a coach of young athletes and basketball teams for Community Games at local, county and national level.

**INTERESTS, SKILLS AND LANGUAGES.**

**Languages:** Advocate for and fluent speaker of the Irish Language. Active member of **An Cumann Gaelach UCD,** regularly attending events**.** Good level of competency in French.

**IT skills** and software knowledge Microsoft Office: Word, Excel, PowerPoint, Outlook, Explorer and Access. SAP

**Mooting:** Participated in **UCD Law Society Mooting** competitions in first and second year. Led me to choose the Advocacy and Mooting module this year which has been my favourite module to date. Current participant in the Bréagchúirt Mooting (mooting in Irish) competition this year due to my love of the Irish language and mooting.

**Student Legal Services Society, Annual SLS Negotiations competition:** As a member of this society I am currently participating in this competition.

**GAA:** Ladies Gaelic football. I have played at club level and county level for Westmeath, at u16 and minor level. I have played for Coralstown/Kinnegad GAA at all levels. Club u16 and minor county champions. Present member of Drumcliffe Rosses Point GAA Ladies Intermediate team.

**Athletics:** Member of Mullingar Harriers Athletic Club. I have participated in County and Leinster championships, and Community Games All Ireland Athletics finals as well as representing my school at Provincial level.

**REFEREES.**

Academic Reference: Dean of Law, Imelda Maher MRIA

Sutherland Full Professor of European Law

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Employment Reference: Derek Ryan, B.L

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