Education

**University College Dublin, International Commercial Law (LL.M)** Sept.2020- present

* Modules**:** Corporate Governance, Data Protection and Governance, International Commercial Arbitration, Arbitration Project, Comparative Business Regulation, Cross Border Litigation.

**National University of Ireland, Galway, Corporate Law (B. Corp)** Sept.2016- May 2020

* Graduated with an Upper Second-Class Honours (2.1 degree) (68% grade average)
* Relevant Modules: Clinical Placement, Alternative Dispute Resolution, Ethics, Intellectual Property, Moot Court, Labour Law, Core Legal Modules.

**Sacred Heart School, Drogheda, Co. Louth, Leaving Certificate** Sept.2013- May 2015

Legal Experience

**TMR Fitzsimons Trademarks and Solicitors, Drogheda, Co. Louth.** Oct. 2019- present

* Researching various points of law
* Assisting in the drafting and reviewing of legal documents
* Aiding in the preparation of booklets for counsel, including the drafting of letters of instruction
* Reviewing title deeds and security documentation
* Liaising with other firms in relation to ongoing matters
* Assisting in filing Land Registry and EUIPO submissions
* Attending meetings and taking minutes on all client calls
* Handling client’s sensitive information

Skills displayed: attention to detail, commercial awareness, communication.

**Dorothy Walsh Solicitors, Drogheda, Co. Louth.** Dec. 2015- June 2016

* Updated the solicitors on case advancements
* Attended meetings and took minutes
* Assisted with a number of file submissions. Responsible for ensuring that documents were filed correctly and on time

Skills displayed: information analysis and research, organisation, client service.

Virtual Legal Internships, 2020

* Clifford Chance, Cyber Security August
* Bright Network Internship, Corporate Law August
* Lathams and Watkins LLP, Mergers and Acquisitions July
* Kennedys Law LLP, Virtual Work Experience, July

Legal Activities

* Blog Ambassador, The Legal Side, September 2020
* Establishing my own legal blog, February 2020
* NUI Galway School of Law Moot Court Competition, Best Written Submission, February 2020
* NUI Galway Internal Mediation Competition, Winner, 2019/2020

Work Experience

**Team Leader**

**International Consultants on Targeted Security (ICTS), Dublin Airport** May 2017- present

* Leading 12 staff as a team leader in processing 15,000 passengers per day through security
* Ensuring that airport security regulations are met and enforced
* Adapting security measures to those who are disabled or impaired, while still maintaining high security standards
* Settling security disputes and solving passenger queries

Skills displayed: Creative Problem Solving, Teamwork, Leadership.

**Front of House**

**Scholars Townhouse Hotel, Drogheda, Co. Louth** Sept. 2015- Apr. 2017

* Attended to long standing customers, meeting their expectations of the business
* Financial administration, including processing customer payments and totalling tills
* Managed customer complaints and maintained the highest level of customer service

Skills displayed: time management, multi-tasking, working under pressure.

University Achievements

* UCD Class Representative, International Commercial Law L.L.M, 2020
* NUI Galway Law Society, Ordinary Committee Member, 2016-2020
* NUI Galway Mountaineering Club, Active Member, 2016-2020
* NUI Galway Literary and Debating Society, Ordinary Committee Member, 2016-2019
* NUI Galway FLAC Society, Ordinary Committee Member, 2016-2019
* NUI Galway Class Representative, B. Corp Law, 2017
* NUI Galway Novice Debating Competition Judge, 2016

Personal Achievements

Business

* Inbound Marketing Course, HubSpot Academy, June 2020
* CEO for One Month Candidate, Adecco Group, Feb. 2020

Volunteering

* Alzheimer Society of Ireland, Drogheda, Committee Board Member, May 2020- present
* Moorehall Nursing Home, Drogheda, Co. Louth 2019-2020
* Papal Cross Award, “Reading Buddy” scheme and visiting the elderly, 2013

Extra-Curricular

* Irish National Women’s Basketball Team Player, Under-16 and MVP, 2012/2013
* Drama, Theatre and Speech Grade 7 examination, Honours, 2014

References available upon request.