

# Jennifer Ryan

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## EDUCATION

Sep 2009 – Jun 2015	<b>Leaving Certificate</b> 450 Points	Gaelcholáiste Luimnigh
Sep 2015 – May 2019	<b>Law and Irish, LLB</b> 1st year - 2.1 2nd year - 2.1 3rd year - 1.1 4th year - 1.1	University of Limerick
Jan 2018 – Jun 2018	<b>Erasmus</b> Grades achieved on Erasmus - 1.1	University of Malta

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## EMPLOYMENT HISTORY

Feb 2018 – Jul 2018	<b>Intern, Ganado Advocates</b> <i>While on Erasmus, I worked at Ganado Advocates, Malta's largest and leading corporate law firm.</i> <ul style="list-style-type: none"><li>• Worked on cross-border M&amp;A deals with teams of lawyers across Europe</li><li>• Completed due diligence through reviewing agreements and drafting due diligence reports</li><li>• Took notes and attendances on calls</li><li>• Prepared and amended structured finance, securitisation, asset finance, loan and mortgage agreements</li><li>• Underwent legal research to assist in the drafting of legal opinions on issues involving the Maltese Carriage of Goods Act, Merchant Shipping Act, Cape Town Convention, Civil Aviation and Banking Act</li><li>• Drafted and amended corporate approvals</li><li>• Underwent searches on assets to determine registrations and their priority</li><li>• Completed jurisdictional questionnaires on European, Aviation and Shipping Law</li></ul>	Valletta, Malta
May 2017 – Jan 2018	<b>Legal and Finance Intern, General Electric Capital Aviation Services</b> <i>Completed a co-operative education placement at General Electric Capital Aviation Services, a global leader in aircraft leasing.</i> <ul style="list-style-type: none"><li>• Compiled legal documentation for capital market transactions</li><li>• Assisted the contracts library in the organisation of legal documents, developing an understanding of the quality expected by large corporate clients from their outsourced legal teams</li><li>• Underwent legal research on banking, commercial, copyright and trademark law</li><li>• Ran regular checks on GECAS' actions in compliance with the Federal Lobbying Disclosure Act</li><li>• Drafted daily, weekly and quarterly reports to assist in the management of assets</li><li>• Assisted senior legal counsel in the review, analysis and eventual composition of reports on Brexit's potential impact on the aircraft leasing sector and new lease accounting rules which affected GECAS' clients</li><li>• Communicated with clients daily, serving as a point of contact, developing strong client-relationships while ensuring all responses were accurate and timely</li></ul>	Clare, Ireland
Sep 2015 – May 2017	<b>Part-Time Team Supervisor, Homestore and More</b> <i>Worked 30 hours a week at Homestore and More during the first two years of a full-time LLB, demonstrating exceptional organisational skills.</i> <ul style="list-style-type: none"><li>• Implemented plans devised by the corporate department on a practical level</li><li>• Satisfied weekly sales targets</li><li>• Managed client complaints and queries, adopting a client-focused approach</li><li>• Reported to the corporate department weekly on the shop's progression</li></ul>	Limerick, Ireland

Jan 2016 – Dec 2018	<b>Irish Teacher</b>	
		<i>Taught Irish intermittently to different groups of people, including members of an Garda Síochána, adult learners, Leaving and Junior Certificate students.</i>
Sep 2015 – Dec 2018	<b>Piano Teacher</b>	
		<i>As a qualified piano teacher, I taught piano intermittently to a number of local children.</i>
Jun 2015 – Sep 2015	<b>Summer Secretary Position, Leahy's Opticians</b>	Limerick, Ireland
		<i>Worked full-time as a secretary in a busy new practice, upon completion of the Leaving Certificate.</i>
Apr 2013 – Jun 2015	<b>Part-Time Sales Assistant, Mace</b>	Limerick, Ireland
		<i>Worked 25 hours a week as a sales assistant throughout the Leaving Certificate cycle, from transition year to the end of the Leaving Certificate.</i>

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## VOLUNTARY AND SOCIETY WORK

Aug 2018 – Present	<b>Voluntary Literacy Tutor</b>	Bord Oideachas, Limerick
	<ul style="list-style-type: none"> <li>• Currently volunteer weekly tutoring adults with varying levels of literacy</li> </ul>	
Feb 2018 – Jun 2018	<b>Voluntary Legal Intern</b>	Victim Support Malta
	<i>Volunteered biweekly during the course of my Erasmus programme.</i> <ul style="list-style-type: none"> <li>• Honed professional legal research skills while working on a project designed to draft suggested reforms of EU Directive 2012/29 on Victims' Rights</li> <li>• Completed general administrative duties including copying, scanning and filing</li> </ul>	
Sep 2015 – May 2016	<b>Equestrian Society Secretary</b>	University of Limerick
	<ul style="list-style-type: none"> <li>• Supplied the Student Union with the required documents to obtain funding</li> <li>• Drafted minutes at meetings</li> </ul>	

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## INTERESTS

- **Music:** I am a skilled pianist with music playing a key role in my life. Although I am qualified to teach piano, I currently play for pleasure. Attention to detail and resilience are essential skills for an accomplished pianist and skills which continue to benefit me academically and professionally by allowing me to apply myself fully to any assigned task
- **Sports:** I am an accomplished showjumping and dressage rider and have competed successfully with Showjumping and Dressage Ireland in both national and international arenas
- **Travel:** This summer I travelled around Canada, America and Azerbaijan, developing my cultural and social awareness
- **Languages:** I am a fluent Irish speaker and an advocate for the language. I completed my primary and secondary education through Irish and am currently studying Irish as part of an LLB degree

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## ACHIEVEMENTS

- Received a presidential letter of commendation from the University of Limerick, acknowledging exceptional results achieved in my final Christmas exams
- Completed all of the Royal Irish Academy of Music exams with distinctions, demonstrating consistency, work-ethic and resilience
- Competed at national debating competitions through English and Irish
- Raised €3000 in aid of the Irish Hope Foundation
- Promoted from a sales assistant to a supervisor at Homestore and More upon displaying my initiative, work-ethic and reliability
- Chosen, as Head Girl, to write and deliver a speech to the school population and local dignitaries including the Minister for Education, on graduation from secondary school

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## REFERENCES

References available upon request

