**Jessica Hevican**

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# Personal summary

* Third year Business and Law undergraduate who has strong knowledge of the Irish Legal system.
* A hardworking and results orientated individual who has the ability to work efficiently under pressure and within tight deadlines.
* An independent and critical thinker that has excellent analytical and research skills.
* Extensive experience in managing and motivating other people whilst working on group projects.

# Education

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| 2013-2017 | Athlone Institute of Technology. |
|  | **Bachelor in Business and Law (Hons) Level 8** :On route to obtain a 1:1 |
| 2015-2016  **(Third Year)** | Modules included: Criminal Law (75%), Revenue Law 1A (87%), European Union Law (74%), Managerial Finance 1A (95%), Company Law, Business Modelling & Enterprise, Managerial Finance 1B and Revenue Law 1B. |
| 2014-2015  **(Second Year)** | Modules included: Employment Law (75%), Contract Law (71%), Quantitative Techniques (86%), Operations Management (77%), Tort Law (70%), Human Resource Management (85%) and Financial Accounting 2 (93%) |
| 2013-2014  **(First Year)** | Modules included: Irish Legal systems (83%), Business Management (89%), Financial Accounting 1A (89%), Learning to Learn (76%), Computer Applications (91%), Economics (81%), Financial Accounting 1B (88%) and Constitutional Law (76%) |

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| 2007-2011 | Convent of Mercy Secondary School, Co. Roscommon. |
| 2011 | **Leaving Certificate Results: 430 Points**  English (H) C1, Maths(O) B2, History (H) B1, French (H) D1, Home Economics (H) B2, Biology (H) B3, Business (H) C2 and Links Modules (Common) Merit |

# Work Experience

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| June 2009 – Dec 2010 | **Cleaning Contractors Ltd.**   * Main duty was to ensure Tesco Roscommon was clean and safe which typically involved sweeping, mopping, cleaning up spillages and using the correct hazard signs * Demonstrated initiative and self-motivation by working without any supervision. * Developed abilities to work efficiently in a team. * Exhibited strong communication and interpersonal skills by dealing directly with customers. * Often went beyond duties by assisting customers and also helping Tesco employee’s stock shelves. |

# Skills profile

* IT Skills – Competent user of Microsoft Word, Excel, PowerPoint and Outlook.
* Developed excellent research and analytical skills from doing various projects that requires reading cases and obtaining additional information.
* Communication & Intrapersonal skills
* Organisational & Time Management skills
* Teamwork skills

# Achievements

* In 2014, awarded with a HSBC scholarship due to being a high academic achiever who is financially disadvantaged.
* Won several fishing trophies including 2nd prize twice, 3rd prize and a trophy for having the biggest fish of the year.
* Full clean driving licence

# Personal Interests

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| * Reading * Watching films and documentaries * Fishing ( I was a member of the old bear fishing club) | * I am an active member of the law society * Computer gaming * Socialising with friends and family * Member of St Fidelma’s childcare committee |

# References

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| * Cormac McCarthy   Law lecturer  cmccarthy@ait.ie | * Joanne Flemming   Supervisor at Cleaning Contractors Limited  085 7414454 |