

JOANNE HARTE

“Masters student who is motivated, hardworking, outgoing and personable”

EDUCATION

2016 – *University College Dublin*

- September 2016 LLM International Commercial Law

2012 – 2015 *Law (LLB) at Dublin Institute of Technology, Dublin*

- Obtained Second Class Honor, Upper Division

2006-2012 *St Joseph of Cluny, Killiney, Co Dublin*

- Completed Leaving Certificate 2012
- Completed ECDL

WORK EXPERIENCE

April 2014 – Current

Dir Leisure Services, Loughlinstown, Loughlinstown Drive, Co Dublin

Camp Supervisor

- Camp Co-Coordinator/Supervisor
- Lifeguard/Swimming Teacher (Level 1, Irish Water Safety)
- Receptionist

March 2014 – Jan 2015

Finnegan’s Pub, Sorrento Road, Dalkey, Co. Dublin,

Lounge Staff

- Waiting on tables serving drinks and food to customers.

Feb 2010-Current

Diffusion Events, Delphi, 12 Northumberland Ave, Dun Laoghaire, Co. Dublin,

Marketing and General Administration (Part time/Casual)

- Work in many sectors of the company gaining a lot of customer service skills
- Assistant Event Manager on day of events
- Gained experience in marketing and promotion

VOLUNTEER EXPERIENCE

Barretstown

Barretstown Castle, Ballymore Eustace, Co Kildare,

- Volunteer Cara as often as possible

INTERESTS

Hockey (Captain of school JB Team 2009/2010), Sailing, Ballet (Grade 3), Piano (Grade 4), Stage School (O’Hanlon Stage School)

LANGUAGES

English (native), Irish, French and beginners Spanish

TECHNICAL SKILLS

General office and typing skills. Proficient in Microsoft Word, Excel, Access, PowerPoint and iOS software on Mac computers. Fully Licensed Driver, RLSS Qualified Lifeguard, First Aid Training, Customer Service Course (Tallaght IT recognized), Conflict Management Course (Tallaght IT recognized), Code of Ethics Course (Child Protection)