**Personal Details**

Name: John Joseph Nolan

Age: 22

Nationality: Irish/American

Address: Knockawaddra, Tralee, Co. Kerry

Mobile: +353 (0) 89 2390039

Email: johnnolanlaw@gmail.com or nolanj17@tcd.ie

Linkedin: <https://ie.linkedin.com/in/john-nolan-905369108>

**Education**

Trinity College Dublin

International & European Business Law (LLM), 2016 – 2017

Grade: 1:1 (anticipated)

University of Limerick

Law & Economics (LLB), 2012 – 2016

Grade: 2:1

**Work Experience**

Byrne Wallace

Date: 22August 2016 – 14 October 2016

Department: Health Services

Position: Paralegal

* Assisting solicitors in the District Court – to include preparing booklets and taking attendance notes.
* Researching – to include case law, court rules, legislation and legal procedures.
* Drafting – to include letters, court documents and judgement synopsis.

Michael Staines & Co. Solicitors

Date: 25 May – 14 August 2015

Department: Trials

Position: Intern

* Attending counsel in the Circuit Court, High Court & Special Criminal Court – to include managing the relevant files, liaising with clients and barristers and taking attendance notes.
* High Court bail applications – to include requesting charge sheets from the prison, filing court documents in the Central Office and serving the same on the state.
* Attending prison visits and client consultations
* Examining CCTV footage and books of evidence

Sonia McEntee & Co. Solicitors

Date: 30 June 2014 – 16 January 2015

Department: Conveyancing & Debt Collection

Position: Legal Assistant

* Administrative assistance – to include answering the phone, handling the post, scanning, photocoping, filing, and managing office/client accounts.
* Assisting with conveyancing files – to include following up queries with banks, auctioneers, revenue and local authorities, processing accountable trusts receipts, processing first time registrations, and assisting with the closing of sales.
* Assisting with debt collection files – to include taking instructions, issuing preliminary letters, gathering proofs, drafting court documents, reporting to clients, communicating with debtors and making minor applications before the court.

Finnegan's Wine Cellar Restaurant

Date: 30 October 2010 – 29 May 2016

Position: General Manager

* Taking reservations and making table arrangement.
* Waiting tables, greeting and seating customers, taking food/drink orders, handling customer enquiries and complaints.
* Recruiting, training and supervising staff.
* Stock taking and ordering supplies.
* Planning menus.
* Making improvements to the running of the business and developing the restaurant.

**Volunteer Experience**

UL International Buddy Programme

**Hobbies & Interests**

Current affairs, Fitness & Health**,** Show jumping**,** GaelicFootball and Rugby

**Sporting Achievements**

Winner of many national and international showjumping classes

National Champion at the International Royal Dublin Horse Show 2009

Member of the winning Irish pony nations cup team at Fontainebleau, France 2010

Member of the Irish pony club tetrathlon team (running, swimming, shooting and riding)

County and Munster football medal winner with Austin Stacks GAA Club

County and Munster football medal winner with CBS “The Green” Secondary School

**Travel**

Summer 2013: USA

Summer 2016: South East Asia

**References**

Sinead Kearney

Position: Partner and Head of Health Services

Tel: +353 (0)

Mobile: +353 (0)

Email: skearney@byrnewallace.com

Aoife Corridan

Position: Managing Partner at Michael J. Staines & Co. Solicitors

Tel: +353 (0) 18731366

Mobile: +353 (0) 876566522

Email: aoife.corridan@michaelstaines.ie

Sonia McEntee

Position: Managing Partner at Sonia McEntee & Co. Solicitors

Tel: +353 (0) 16148074

Email: Sonia@apartmentlaw.ie

Derek Delaney

Position: Managing Director at DMS Offshore Investment Services Limited

Tel : +353 (0) 16192304

Mobile: +353 (0) 867981370

Email: ddelaney@dmsoffshore.com