

CURRICULUM VITAE:

Name: John O'Connor

DOB: 4th October, 1992

Address: 15 Greenfield Park, Donnybrook, Dublin 4.

Phone No: 086 314 1352

Email: john.o-connor.5@ucdconnect.ie

PERSONAL STATEMENT

I am an enthusiastic, motivated and hardworking Post Graduate student with a strong commercial acumen. I have good interpersonal skills and work well operating amongst a team when matters are delegated. I have an appetite to learn and am eager to extend my professional knowledge and expertise. For this reason, I am currently seeking employment opportunities and would love to take up a position as an Trainee Solicitor.

WORK EXPERIENCE:

Fifth Year Secondary School Work Experience Program, Chambers of Martin Hayden, Senior Counsel, No. 1 Arran Square, Arran Quay, Dublin 7; October 2009

During fifth year I completed my work experience in the chambers of Martin Hayden, SC. Mr Hayden is regarded as one of the best barristers in Ireland and he allowed me to attend court with him and sit in on cases within his professional remit. This included applications for various court orders and I was afforded the opportunity to sit in on cases that involved both Mr Hayden and other barristers offering submissions, leading witnesses in giving evidence and cross examination of witnesses. Furthermore, I attended on him during meetings/consultations with various parties he was representing.

This experience offered me a great deal of exposure within the legal field from a barrister's perspective. I became aware of just how fast paced this field of work can be and just how narrow the margin for error is when a matter is being litigated.

Pod Entertainment Limited July-August 2011

- Liaising with Bands and other Artists who would be performing live at various music venues including Electric Picnic and Tripod Nightclub, this involved meeting the Artists on their arrival in Dublin
- Bringing them to their accomadation
- Booking resteraunts and insuring there timely arrival for their performance
- Looking after the general well being of the artists

Employment as a Paralegal at John B. O' Connor & Co. Solicitors, 37 Upper Mount Street, Dublin January 2015 – September 2015 / October 2016 – At present

Having completed my final examinations at University College Dublin, I began working as a paralegal at the above named general practice. This role offered me a broad scope of experience within the legal field at an assistant level. As such, I carried out the following tasks on a daily basis:

- Attending meetings with clients and Counsel
- Photocopying affidavits and exhibits, in addition to other legal documents, in preparation for filing in the necessary Court Office
- Stamping court documents with the appropriate fee in Aras Ui Dhalaigh
- Filing court documents in the District, Circuit and High Court
- Collecting Court Orders
- Photocopying and binding documentation in the preperation of briefs for Counsel in respect of various litigation matters
- Preparing Booklets of title for a multi-unit Development
- Collating documentation for the closing of sales
- Dealing with banks re Deeds of discharge

Working as a paralegal was extremely beneficial. The role offered me a great deal of exposure in respect of the basic steps involved in subjecting a matter to litigation before the courts. Moreover, I earned an understanding of the way a general practice operates on a day to day basis.

EDUCATION:

Blackrock College Leaving Certificate - 380

University College Dublin, Economics & Politics, Bachelor of Arts: 2011-2015 - GPA 2.95

Postgraduate Diploma in Law – GPA 3.2

FE-1 Examination – Law of Tort, Contract Law, Criminal Law, Equity and Trusts, Company Law, Real Property – All Passed upon first attempt

HOBBIES & INTERESTS:

Sport:

I have a keen interest in sport. Throughout my time at Willow Park and Blackrock College I played schoolboys rugby. I have continued to play throughout college representing Stradbroke Rugby Club. Moreover, I am also an avid tennis and golf player and have represented Elm Park at inter-club level.

REFERENCES:

1. Martin Hayden,
Senior Counsel, 1 Arran Square, Arran Quay, Dublin 7
Contact Number: 8722238
 2. Jason Kelly,
Solicitor at John B. O'Connor & Co. Solicitors, 37 Upper Mount Street, Dublin 2.
Contact Number: 6760011
 3. John Reynolds - 80 Dame Street, Dublin 2,
Contact Number 0872478839
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