CURRICULUM VITAE:

Name: John O’Connor

DOB: 4th October 1992

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***PERSONAL STATEMENT***

I am an enthusiastic, motivated and hardworking Post Graduate student wishing to improve my commercial acumen. I have good interpersonal skills and work well operating amongst a team. I have an appetite to learn and am eager to extend my legal knowledge and expertise. For this reason, I am currently seeking employment opportunities and would greatly welcome an opportunity to work with your Company.

***WORK EXPERIENCE***:

***Fifth Year Secondary School Work Experience Program, Chambers of Martin Hayden, Senior Counsel, No. 1 Arran Square, Arran Quay, Dublin 7; October 2009***

During fifth year I completed my work experience in the chambers of Martin Hayden, SC. Mr Hayden is regarded as one of the top commercial barristers in Ireland and he allowed me to attend court with him and sit in on consultations with his clients. Court appearances included applications for various court orders and I was afforded the opportunity to sit in on cases that involved both Mr Hayden and other barristers offering submissions, leading witnesses in giving evidence and cross examination of witnesses. Furthermore, I attended on him during meetings/consultations with various parties he was representing. This experience offered me exposure to court representation from a barrister’s perspective. I became aware of just how fast paced this field of work can be and just how narrow the margin for error is when a matter is being litigated.

***Pod Entertainment Limited July-August 2011***

• Liaising with Bands and other Artists who would be performing live at various music venues including Electric Picnic and Tripod Nightclub.

• Accompanying them to their accommodation.

• Booking restaurants and insuring their timely arrival for their performance.

• Looking after the general wellbeing of the artists

***Aprile’s Take Away May 2013 – May 2014***

This is part of a family run chain of restaurants and takeout eateries based in Stillorgan.

I worked three nights a week doing the evening delivery run for the take away.

***Employment as a Paralegal at John B. O’ Connor & Co. Solicitors, 37 Upper Mount Street, Dublin January 2015 – September 2015 / October 2016 – At present***

Having completed my final examinations at University College Dublin, I began working as a paralegal at the above named general practice. This role offered me a broad scope of experience in both conveyancing and litigation. I carried out the following tasks on a daily basis:

• Attending meetings with clients and Counsel

• Photocopying affidavits and exhibits, in addition to other legal documents, in preparation for filing in the appropriate Court Office

• Stamping court documents with the appropriate fee in Aras Ui Dhalaigh

• Filing court documents in the District, Circuit and High Court

• Collecting Court Orders

• Photocopying and binding documentation in the preparation of briefs for Counsel in matters to be litigated and for opinions sought.

• Preparing Booklets of title for a multi-unit Development

• Collating documentation for the closing of sales

• Dealing with banks re Deeds of Discharge.

Working as a paralegal was extremely beneficial. The role offered me a great deal of exposure to the steps involved in progressing a matter to litigation before the courts. Moreover, I earned an understanding of the way a general practice operates on a day to day basis.

***EDUCATION:***

Blackrock College - Leaving Certificate - 380

University College Dublin, Economics & Politics, Bachelor of Arts: 2011-2015 - GPA 2.95

Dublin Institute of Technology - Postgraduate Diploma in Law – GPA 3.2

FE-1 Examination – Law of Tort, Contract Law, Criminal Law, Equity and Trusts, Company Law, Real Property, Constitutional Law, European Union Law – All Passed upon first attempt

***HOBBIES & INTERESTS***: Sport: I have a keen interest in sport. Throughout my time at Willow Park and Blackrock College I played schoolboy rugby. I have continued to play throughout college representing Stradbrook Rugby Club.

Moreover, I am also an avid tennis and golf player and have represented Elm Park at inter-provincial club level. I have held consecutive titles in the Boy’s under 14’s Hard court Championship and Grass court Championship two years in a row.

I have also gone on to hold both the Hard court and Grass court titles in the Boys’s under 18’s category. I have captained a number of different Elm-Park club team’s for inter-provincial competitions and leagues.

***REFERENCES:***

1. Martin Hayden, Senior Counsel, 1 Arran Square, Arran Quay, Dublin 7 Contact Number: 8722238 2. Jason Kelly, Solicitor, c/o John B. O’Connor & Co. Solicitors, 37 Upper Mount Street, Dublin 2. Contact Number: 6760011

3. John Reynolds - 80 Dame Street, Dublin 2, Contact Number 0872478839

4. George Aprile – Manager Aprile Resteraunt, 0863858506\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_