**JULIE SHAW**

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**Education**

**September 2015 – 2018:** *Law (Bachelor of Civil Law) in University College Cork*

* Academic focus: Company and IT law.
* Received second class honours (grade one) in final degree.

**September 2009 – June 2015:** *Rice College, Ennis, County Clare.*

* Recipient of five academic achievement awards.
* Leaving Certificate results: 500 points.

**Employment**

**2014 – 2016:** *Manager, Moody Cow Milkshakes*

I worked each summer in a milkshake franchise in Lahinch, County Clare and became manager of the store in June 2015. This role helped to develop my overall skillset and taught me the importance of the following:

* good customer service;
* stock and cash flow management;
* ensuring compliance with all HSE regulations and standards (to which end I devised and implemented a daily and weekly cleaning routine);
* training and management of staff; and
* profit-focussed menu creation.

**May 2015 – September 2017:** *Legal intern, Michael Houlihan & Partners*

As a general legal intern, I carried out the following duties:

* photocopying and organising post;
* compiling briefs to counsel, booklets of pleadings and papers, as required;
* scheduling title deeds;
* assisting with the rollout of a firm-wide update to the current filing system;
* filleting and closing off old files; and
* attending various District and Circuit Court proceedings, Country Registrar’s office meetings and

client meetings.

**May 2017 – August 2017:** *Legal intern, Eugene F. Collins*

My Summer internship at the firm allows me to spend 10 weeks in banking, EU competition and litigation seats. This has given me diverse experience in a large commercial law firm and a taste for a fast-paced and pressurised work routine. In my time here, I have carried out the following:

* Drafted letters, board minutes and various security documents;
* Gained extensive experience with legal software’s like Evolve and Partner;
* Compiled briefs to counsel, booklets of pleadings and papers as required;
* Compiled bibles upon completion of an agenda;
* Drafted Ezines about updates in legal areas that would be relevant to clients;
* Scheduled title deeds;
* Researched topics for clients;
* Worked closely with solicitors and partners;
* Attended High Court Proceedings, client meetings and conference calls; and
* Corresponded with clients frequently.

**May 2018 – December 2018:** *Server, Earls Kitchen + Bar*

* Responsible for greeting and welcoming guests;
* Bartending;
* Responsible for food presentation and timely delivery;
* Managed flow of the restaurant;
* Serving and bussing tables;
* Affiliated with a fast-paced work environment;
* Dispute resolution with unsatisfied guests; and
* Management of cash flow throughout the day and closing at night.

**Voluntary Experience**

**September 2015 – Present**: *UCC Amnesty International Society Member*:

* Attend society meetings where global human rights issues are discussed and a plan to campaign for them is achieved.
* Participate in student-led protests on a country-wide basis.

**September 2014 - Present**: *Volunteer for St. Vincent De Paul*

* Organises a Christmas swim in Ennis which raises money for St. Vincent De Paul.
* Assists with door-to-door collections.
* Took part in a local radio interview to raise awareness about the event.

**September 2014 – June 2015: Student Mentor,** *Rice College, Ennis, Clare.*

* School mentor appointed primarily to assist and guide younger students on a confidential basis.
* Developed communication skills representing the school at various public events such as open nights and awards nights.
* Organised sport and games for first year students to encourage them in mixing and making friends in the school.
* Developed problem solving skills.

**September 2014 – June 2015:** Chairperson of the *Rice College Graduation Committee*

* Communicated and co-ordinated with the other members in order to achieve the best night possible for the best price possible.
* Learned to negotiate compromises and adhere to strict budgets and deadlines.

**Interests and Achievements**

*Drama*

* Member of Ennis Academy of Performing Arts for 9 years - studied dancing, singing and acting.
* Played lead roles in the annual musical, which required a lot of time and dedication.
* Developed strong public speaking skills and confidence in front of large crowds.
* Assisted younger classes in their rehearsals, teaching in a fun and constructive manner.
* Currently an active member of the UCC Musical Society.

*Debating*

* Joined the UCC Philosophy Society in September 2016.
* Frequently attend debates hosted by the society and also partake in debates on occasion.
* Attend weekly speaker development workshops provided by the society.

*Camogie*

* Plays corner forward with Éire Óg Camogie Club for the past 12 years and for the past 3 in UCC.
* Captained the UCC seconds team to the county final this year.

*Mooting*

* Partook in the Silken Thomas Moot Court Competition in Maynooth University and the Internal Moot in University College Cork.
* Currently taking part in International Red Cross Moot.
* Organises meetings with groups, confident with discussing law.

*Music*

* Played traditional Irish music on the fiddle for over ten years with *Mhaoin Cheoil an Chláir.*
* Played the fiddle at various concerts and festivals around the country.
* Began playing piano in 2009, achieving a distinction in my grade eight exam in 2015.

*Travel*

* Keen interest in travelling and experiencing different cultures and languages.

*Languages*

* Studied German and French to Leaving Certificate level, achieving an A1 grade in both.
* Gained a scholarship to Coláiste Sheosaimh, Cárna in Connemara in secondary school owing to academic excellence in Irish.
* Achieved 4 academic achievement awards in respect of languages studied.

**Referees**

* **Dr. Patrick O’Callaghan** – Personal Tutor and Lecturer, School of Law, University College Cork.

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* **Sinead Noonan** – Managing Partner, Michael Houlihan & Partners, Ennis, Co. Clare.

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* **Caroline O’Reilly** – Owner of *Moody Cow Milkshake* Franchise.

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