

Kate Howard-Lehane

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## Experience

### **Woods & Company Solicitors**

Currently every Tuesday

June 2023 -Internship

- Taken notes in client meeting
- Taken notes in Circuit and High Court
- Drafted wills
- Ensured client files followed regulatory standards
- Preparing files for audit

### **University of Münster**

January – August 2024 – Student assistant

- Research on various areas of the law
  - Prepared reading lists for classes
- Administration tasks
- Host visiting professors
- Researching judgements to be taught in lectures
- Assistance in lectures

### **German Grinds Teacher**

2021-Present

- Plan lessons
- Prepares notes in an understandable way
- Search for patterns in the course and exams
- Strategic management planning of points
- Deal with customer queries

### **Loreto Hockey Club and Mount Anville Primary School**

2019 – 2022 Hockey Coaching

- Plan each lesson according to age
- Responsible for a group of 10 children per full lesson
- Teaching new skills in a fun way
- Ensure the safety of each child throughout the lesson

## Education

TUD- Law with a language 2021-present

Loreto High School Beaufort 2015 - 2021

### **College Exam Results**

Third year, Erasmus in University of Münster, Germany

Legal research project 2:1

German language 2:1

Modules done in German legal grading system

Common Law Legal Systems 12

Environmental Law in German 9

Comparative Property Law 9

International and European Migration Law 7

### **BDO**

August-September 2022 -Internship - Finance

- Organised archiving
- Prepared expense analysis accounts
- Populated bank reconciliations

### **Yellow House Pub**

May 2022-July 2023 -Lounge girl

- Welcome customers
- Take orders
- Ensure the area looks presentable
- Serve customers

### **Boosterstown Dental**

December 2021-January 2022 -Receptionist

- Welcome patients and check them in
- Answer phone calls
- Book appointments
- Take payments

Common law of Contract 16

Common Law of Tort 7

US Constitutional Law 11

Average 10

### Second Year

Company Law	1 <sup>st</sup>
German A2	1 <sup>st</sup>
Property Law	2:1
Constitutional Law	2:1
EU Law	2:2
German Studies	2:1

### First Year

Law of Torts	1 <sup>st</sup>
German Studies	1 <sup>st</sup>
German A1	1 <sup>st</sup>
Core Legal Skills	2:1
Criminal Law	2:2
Contract Law	2:1

### **Leaving Certificate Results 2021**

All Higher Level

Maths	H2	
Spanish	H2	
German	H3	
Irish	H3	
Physics	H3	
Applied Maths	H3	
Accounting	H3	
English	H4	
Total points		509

### **Accomplishments**

- Class Representative for Law with a Language
- Certificate in Basic First aid
- Completed the Fundamentals course for coaching Hockey
- Certificate in Introduction to Children First with Tusla
- Participation in Safeguarding 1 workshop
- Completed to Rescue 4 with Water Safety Ireland
- Intermediate level in German
- Took Part in EYP (European Youth Parliament),
  - selected to represent Leinster for nationals (2019)
  - helped set up Loreto High School Beaufort's involvement in EYP for the junior years
  - prepared the junior years for their sessions
  - Selected the best candidates to represent the school
- Grade 8 violin
- Grade 6 ballet
- Gaisce Bronze award

### **Referee :**

Woods & company	Stephen Woods 01-2150480
University Münster	Prof. Dr. Elsemieke Daalder Elsemieke.daalder@uni-muenster.de
BDO	Martina Fallon Finance Director 087 633 9833
German Grinds	Aideen Garvey 087 272 8899
Boosterstown Dental	Laura O'Callaghan 086 106 5092
Yellow House	Declan Carey 01 4932992
Loreto Hockey Club	Ciara MacNamara 085 729 5878
Mount Anville Primary School	Clair Byrne 087 213 0343