**PERSONAL DETAILS**

**Name:**  Kate Liddy-Cormican

**Address:** 7 Rosemount Court,

Booterstown Avenue,

Dublin 4

**Tel:** 087 2044 530

**Email:**  klcormican94@gmail.com

**SUMMARY**

An ambitious, motivated and enthusiastic law graduate with strong communication and organisational skills who works well independently and as a member of a team. Possesses a strong work ethic, and is energetic, responsible and trustworthy.

**EDUCATION**

**Law Society of Ireland, Final Examinations 2016 – 2017**

* Successfully completed all FE-1 Examinations.

**University College Dublin**  **2012 – 2016**

* Achieved a 2:1 in my Bachelor of Civil Law Degree.

**Meán Scoil Mhuire gan Smal 2006 – 2012**

* Obtained 495 points in my Leaving Certificate.

**EXPERIENCE**

**August 2017 – Present** **Philip Lee Solicitors, 7/8 Wilton Terrace, Dublin 4**

 ***Legal Intern – Property Department***

* Prepares legal documents;
* Conducts legal research;
* Compiles case briefs, booklets of title, etc.
* Worked closely with an associate on an application to transfer a licence.

**April 2017 – July 2017 LK Shields, 40 Upper Mount St, Grand Canal Docks, Dublin 2**

 ***Paralegal – Litigation Department***

* Responsible for compiling case briefs.
* Conducted research, reviewed and edited legal documents.
* Attended client meeting's and took memoranda of same.
* Delivered sensitive documents to the Companies Registration Office, the Central Office and the Land Registry

**June 2010 – March 2017 Cormicans School & Art Supplies, Abbey St, Roscommon**

***Floor Manager***

* Assisted and advised customers.
* Maintained customer, school and supplier accounts.
* Visual merchandiser.
* Worked as part of the company’s advertising team.
* Clerical and receptionist duties.
* Assisted Management with an eTenders Public Procurement Application.

**ACHIEVEMENTS**

* Class representative for my year group in the Staff/Student Forum 2015-16.
* Achieved a position in UCD’s International Exchange Programme 2014/15.
* Awarded the 2013 Inaugural Leman Student Sports Law Prize.
* Established a successful Facebook Page on the behalf of my employer.
* Elected Senior Prefect 2010 - 2012 by my fellow students.
* Received an Attendance Award 2010-2012.
* Awarded second in my category at the BT Young Scientist Competition in 2010.
* Received the Gaisce, President’s Bronze Medal Award, in 2010.

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| **EXTRA-CURRICULAR** |

* Assisted at a Coffee Morning in Aid of the Irish Cancer Society, 2017;
* Took part in “Darkness Into Light”, 2017;
* Clinic Volunteer with the UCD Student Legal Service, 2015 – 2016.
* Volunteer for UCD B&L Day 2016 in aid of Temple Street Hospital.
* Volunteer Sales Assistant at a Saint Vincent De Paul charity shop, 2014 – 2015.
* Volunteer for weekly soup-runs with Saint Vincent De Paul, 2013.
* Fundraiser for a local charity called ‘Join Our Boys’, 2013-2014.

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| **HOBBIES & INTERESTS** |

* Enjoys travel, reading, while maintaining a healthy work-life balance by spending time with family and friends.

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| **REFEREES** |

# *Employer Referee*

# Name: Ms. Aisling Mannion

# Address: 1 Oldwood,

# Golf Links Rd,

# Roscommon.

**Tel:** 086 600 46 71

**E-mail:** aisling@cormicans.com

# *Academic Referee*

# Name: Mr. Paul Ward

# Address: UCD Sutherland School of Law,

# University College Dublin,

# Belfield,

# Dublin 4.

# Tel: 01 716 4100

# E-mail: paul.ward@ucd.ie