



Kate Passmore

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EDUCATION

LLM in Business Law | University College Cork | September 2018 – September 2019

First Class Honours

Results include: 80% in Dissertation, 75% in IT Law Clinic, 74% in Business Law in Practice, 72% in Electronic Commerce and Data Protection Law: 71% in Regulation and Compliance of Capital Markets, 70% in Intellectual Property and Internet Regulation

Bachelor of Civil Law | University College Cork | September 2015 – May 2018

Second Class Honours Grade One

Result include: 73% in Financial Services Law and Regulation, 72% in Revenue Law, 70% in Income Tax Law, 67% in Company Law, 65% in Banking Law

John the Baptist Community School, Hospital, Limerick | September 2009 – June 2015

Leaving Certificate: 485 points

RELEVANT EXPERIENCE

Allied Irish Bank | Legal Data Analyst | 66 South Mall, Cork | July 2019 - Present

- Analysis and remediation of data along with the integration of data on Bank systems
- Providing quality assurance of data and reviewing remediation processes
- Analysing security held by the Bank including charges held via legal mortgage
- Ensuring compliance with applicable requirements such as those imposed by the JST
- During a six-month secondment to another department, my role focussed on the drafting of letters of offer for financial restructures, as well as reviewing loan contracts and mortgage documentation

Shields Sadleir Law and Tax | Legal Administrative Assistant | Anglesea Street, Cork | September 2018 – June 2019

- Compiling bibles for corporate and property transactions
- Legal research in areas such as banking and commercial law
- Greeting of clients in reception and involvement with client meetings

Edward O'Mahony & Co. Solicitors | Intern | Tuckey Street, Cork | June 2018 – August 2018

- Drafting legal documents such as Leases, Affidavits and Wills
- Dealing with clients both on the phone and in reception
- Compiling briefs to Counsel

UCC Free Legal Advice Centre (FLAC) | Chairperson | June 2017 – May 2018

- Chairing of weekly Committee meetings
- Arranging and chairing of one-to-one student legal advice clinics
- Organising monthly 'mock clinics' in which students were briefed on different practical legal areas such as employment law and landlord and tenant law
- Drafting of advice booklets on practical legal areas

Karen Walsh & Co. | Legal Writer and Researcher | South Mall, Cork | September 2017 – April 2018

- Researching various practical legal areas
- Drafting and editing legal articles

Carol Jermyn & Co. | Intern | South Mall, Cork | August 2017 – September 2017

- Drafting legal documents such as Leases, Affidavits and Wills
- Involvement with client's meetings

Maurice Power Solicitors | Legal Assistant and Receptionist | Kilmallock, Co. Limerick | May 2016 – January 2018 (During all University holidays)

- Greeting clients in reception and dealing with clients on the phone
- Organising solicitors' schedules and appointments
- Compiling briefs to Counsel

OTHER EXPERIENCE

Students Union Print Shop | Student Staff | University College Cork | September 2018 – May 2019

- Completion of printing, photocopying, binding and laminating
- Responsible for opening and closing the shop

Yogurt on the Rocks | Customer Assistant | San Diego, California | May 2017 – August 2017

- Preparation of various food and drinks
- Serving customers at the till

Tesco | Sales Assistant and Cashier | Paul Street, Cork | October 2015 – April 2016

- Assisting customers with queries
- Checking-out of customers at the till

ACHIEVEMENTS

- Award for Outstanding Contribution to Business Unit in AIB, October 2020
- Achieved the highest overall grade in LLM Class obtaining a grade of 74%
- IT Law Clinic Group Co-Ordinator 2019
- Women in Law Forum Committee Member 2016/2017
- UCC FLAC Moot Convenor 2016/2017
- BT Young Scientist Finalist 2013

REFERENCES

Available on Request.