**Katherine Durcan, BCorp Law (International), LLB**

Address: Quignashee, Ballina, Co.Mayo

Mobile: (+353) 087 2531411 Home: (+353) 096 21134

Email: katherine.durcan@gmail.com

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**Profile**

I am a hard working and enthusiastic law graduate seeking to develop a legal career in a busy and challenging legal environment. I have recently returned from working in France as a language assistant and I am eager to commence my legal professional career. I possess strong organisational skills and computer skills. Importantly, I am willing to listen, learn and further develop my pre-existing skill set.

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**Third Level Education**

**2013-2014:** National University of Ireland, Galway

**Postgraduate Degree:** Bachelor of Laws (LLB)

**Overall Result:** Upper Second Class Honours (67.36)

**2009-2013:** National University of Ireland, Galway

**Undergraduate Degree:** Bachelor of Corporate Law International (BCorp Law)

**Overall Result:** Upper Second Class Honours (67.25)

I spent one academic year living and studying in France. During that time I developed both my written and spoken French language skills.

**2011-2012:** Institut d’Études Politiques, Aix-en-Provence

 Diploma in French

**Overall Result:** Upper Second Class Honours

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**Secondary Education**

**2003-2009:** St. Mary’s Secondary School, Ballina, Co. Mayo

**Leaving Certificate:** 7 honours

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**Work Experience**

**Employer:** Académie de Strasbourg, Strasbourg, France

**From:** 1/10/2014 to 24/4/2015

**Position:** Language Assistant

I worked as an English language assistant in Mulhouse, France. I taught teenagers and young adults from socially disadvantaged neighbourhoods. I sought to develop supportive learning environments with the aim of encouraging students to not only develop their English language skills but also their future career ambitions.

I worked as part of a team of teachers who were enthusiastic and hard working. I developed my team working skills, my communication skills, my presentation skills and my organisational skills during my time in this position. I feel that I was entrusted with a high level of responsibility and my views and opinions were often sought and well received.

**Employer**: Dunnes Stores (Galway)

**From**: 1/06/2010 to30/08/2010 and 19/6/2013 to 20/10/2013

**Position**: Retail Assistant

**Employer**: Dunnes Stores (Ballina)

**From**: 1/04/2006to 20/08/2006

**Position**: Retail Assistant

I worked as a checkout operator in Galway and Ballina. As a checkout operator I was the external face of the business and the individual which shaped the experience of the customer. It is often the case that the customer will only ever engage with the checkout operator when carrying out their shopping. I assisted customers in resolving any complaints which they had in a polite and courteous manner. I often acted as the liaison between customers and management. I developed good customer relations skills, good communication skills and problem-solving skills. I also developed the ability to work as an individual and as a team.

**Employer**: English Martyrs Club (pub), (Manchester, England)

**From**: Summer 2008 & 2009

**Position**: Bar Assistant

I worked as a Bar Assistant in England over two summers. I learned the importance of having good communication skills. I always tried to ensure that the service I provided was of a high standard. I enjoyed meeting members of the public and chatting with them on a daily basis, it really made me appreciate the importance of good customer care and relations.

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I was a member of the following societies:

* NUI Galway Law Society.
* NUI Galway drama and business society.
* NUI Galway literature and debating society.
* NUI Galway French Society.

I was an active member of the film society and La cave des étudiants in Aix-en-Provence.

I volunteered:

* at the Free Legal Advice Centre run through NUI Galway.
* as a mentor for incoming Erasmus students to NUI Galway.

I undertook French and German language courses run by a university in France.

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**Skills**

* Excellent French speaker.
* Excellent verbal and written communication and interpersonal skills in both French and English including presentation skills.
* Excellent organisational skills with strong time management and prioritisation skills.
* Excellent computer and IT skills gained through my work experience to date and university studies.
* Motivated and capable of using own initiative.
* Excellent team player and flexible to perform various duties demonstrated through working in groups with international students and preparing presentations during my Erasmus year.

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**References**

References are available on request.