

Katie Timmins

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*Trainee Solicitor in Partners at Law Solicitors. Completed all FEIs. Winner of A&L
Goodbody Asylum Award 2015*

Legal Experience

August 2016 –

Present:

Trainee Solicitor, Partners at Law Solicitors, Criminal Law Department

- Management and progression of all Circuit Criminal Court files;
- Regular court attendance and oral applications in relation to criminal, judicial review and employment law proceedings;
- Involvement in the defence of corporate crime prosecutions involving extensive examinations of tax and accountancy documentation;
- Liaising with expert witnesses including accountants and psychiatrists;
- Preparing, lodging and attending High Court Bail applications;
- Compiling civil law briefs for counsel;
- Operation of KeyHouse and Outlook software.

May 2016 –

July 2016:

Legal Intern, Brophy Solicitors, Immigration Department

- Drafting applications including visa, EU Treaty rights, family reunification and permanent residency applications;
- File management including scheduling and operation of KeyHouse software;
- Drafting regular immigration blog updates.

May 2015 –

April 2016:

Legal Intern, Free Legal Advice Centres (FLAC)

- Developed my ability to articulate complex legal systems in a comprehensive manner;
- Liaising with experts in key areas of law such as Landlord and Tenant Law, Employment Law and Family Law;
- Demonstrated my initiative by developing an improved system for storing information;
- Provided a seminar to volunteer solicitors on the recent changes in Landlord and Tenant Law.

October 2015 –

November 2015: Legal Intern, Irish Refugee Council

- Conducting research and compiling reports on, for example, Country of Origin Information, domestic and international policy and procedures;
- Preparing and accompanying clients to official Office of the Refugee Applications Commissioner (ORAC) interviews including drafting official submissions.

March 2014 –

July 2014: Student Intern, Kingsford Legal Centre, Sydney, Australia

- Conducting consultations and file management.

Corporate Work Experience

June 2013-

August 2013: Cornmarket Group Financial Services Ltd.

Worked as a Retirement and Investments Administrator and Customer Contact Agent.

- Providing information on different investment options including Superannuation and AVC entitlements.

Education

2015 - 2016: FE-1 Examinations, all passed on first attempt.

2015: Winner of the A&L Goodbody Asylum Law Award

2011 - 2015: Bachelor of Business and Law, UCD.
Grade Point Average of 3.62 (Out of a maximum of 4.2)

2003 – 2009: Loreto Secondary School, Balbriggan
Leaving Certificate: 500 points
Full breakdown of results available on request

Voluntary Work

Ongoing: The Free Legal Advice Centres (FLAC)

I regularly assist at my local FLAC clinic. This involves assisting a volunteer solicitor with the provision of legal advice and information to members of the public on a wide variety of issues.

Barretstown, A Serious Fun Camp

I attend family weekend camps regularly as a volunteer “Cara” for the children and families affected by serious childhood illness. I also raise funds for Barretstown through participation in regular sporting events.

References Available Upon Request