**Curriculum vitae**

 **Full Name:** Katie Carville

**Date of Birth:**29/08/2002

**Age:** 19

**Address:** Cornamucklagh, Omeath, Co.Louth

**Mobile Number:** 00447464325908

**Email Adress:** Katie.carville3@mail.dcu.ie

**Introduction:**

My name is Katie Carville. I am twenty years of age, and I am currently in my final year of university. I am attending Dublin City University (DCU) and studying Law and Society (BCL2). I have worked various part time jobs and I have gathered many skills over the years. I would describe myself as a motivated person with high aspirations in life. I have good communication, teamwork, and sociable skills. I have always worked well alongside other people and respect everyone who works within the workplace. I value honesty, trustworthiness, and reliability in relation to my work. I have always approached my work with care, organisation and completing it within a reasonable timeframe. Overall, I am a hard-working person who likes to take an interest to different professions and learn more skills and ways of working.

**Education**

Bush Post primary school, Riverstown, Dundalk, Co.Louth

Dublin City University, Glasnevin , Co.Dublin

**Qualifications:**

**Junior Certificate:**

Maths D Higher Level

English C Higher Level

Irish B Higher Level

Home Economics B Higher Level

Art C Higher Level

Business C Higher Level

Music B Higher Level

Science B Higher Level

CSPE B Higher Level

**Leaving Certificate:**

Maths H4 Higher Level

English H5 Higher Level

Irish H4 Higher Level

Home Economics H2 Higher Level

Biology H3 Higher Level

Business H3 Higher Level

Agricultural Science H4 Higher Level

**Points: 465**

**Work experience:**

**Arthur Cox (2022)**

I completed a summer internship with Arthur Cox for six weeks this summer.I gained much of an insight into the legal world and working as a solicitor.

Skills: Editing documents, Researching, drafting , zoom meetings, working with a legal IT system

**Connor Byrne (Barrister).**

I worked alongside Connor for a week who is a very good family friend. Connor is a qualified and reputative barrister in the Newry and Mourne area. Connor showed me the typical life of a barrister and what a normal day as a barrister consists off.

**Carlingford Arms: (2017-2019)**

I worked in Carlingford arms as a waitress for 2 years.

Skills: serving food and drink, taking payments, setting up arrangements for special occasion , interacting with customers.

**O’Neill’s Floristry: (2019-2020) (summers)**

I worked in O’Neill’s floristry for a summer and two Christmas periods.

I also provided O’Neill’s with my own flower arrangements which they purchased off me

Skills: Making arrangements/bouquets, taking orders, managing delivery orders, taking payments, working in the shop and the workshop.

**Pennys Dundalk (2020-2021) (Christmas period)**

I worked in Pennys in Dundalk as temporary staff over the Christmas period.

Skills: restocking, working on the tills and maintenance of shelves.

**Mace Omeath (2021-2022)**

I am currently working full time in mace shop and deli.

Skills: working on the tills, restocking, maintenance of shop floor and the general shop , trained in all aspects of the deli from serving customers to preparing all of the food and completing stock orders.

**Achievements and Hobbies**

* Received an award for best sales for mini companies across Louth.
* I achieved the Presidents Gaisce award.
* I completed a first aid course in 2019.
* I was given the opportunity to participate in a programme called “a day in the life of a barrister “run by the bar of Ireland, which I spent a week in Dublin learning about law and the world of work as a barrister.
* I came 3rd place in the Cooley Credit Union Art Competition.
* I Became a leader in our local youth café.
* I played Gaelic Football for Chucuchlainn Gaels and St. Patricks GAA
* I achieved 5 belts in kickboxing in the Irish Martial Arts Academy.
* I know how to play guitar, violin, and tin whistle.
* I am a part of the DCU Law and ELSA society.

I am currently in my final year of my law degree and I am on track for a 2:1 degree.

I currently have a driving license and I would often drive up and down to Dublin for college in Dublin City Universities.

**Referees:**

Paul Malone

Previous Year Head

Bush Post Primary School

Connor Byrne

07986551861

Barrister.