**Katie Flynn:**

Date of Birth: 26th of August 1998

Address: 9 Knocknacree Park, Dalkey, Co. Dublin.

Profile: I am in my penultimate year of law in Trinity College Dublin. For my third year, I elected to study abroad at the University of Sciences Po, Paris.

Mobile: 0831672299

Email: flynnk8@tcd.ie

**Work Experience:**

06/03/19 - 30/08/19

**Sales Assistant/Counter Staff,** Bakerstreet Bakery

33 Glasthule Road, Glenageary, Co. Dublin

Role:

* I would serve customers, manage catering orders and packing deliveries.
* This position allowed me to further develop the aforementioned skills, especially my customer service skills as a great portion of the role involved customer interaction.
* Additionally, the job enabled me to advance my team work abilities as it was essential to work well with my colleagues during extremely busy times in the store, in order to maximise efficiency and ensure accuracy, to ultimately achieve greater sales. As the job was very goal orientated based, it required me to progress my preparation and organisational skills to accomplish the requisite objectives for the store.

08/10/18 - 04/03/19

**Sales Assistant**, Papermint Store

20 Castle Street, Dalkey, Co. Dublin,

Role:

* I was responsible for managing the shop during the weekends, and maintaining a clean environment in a fast paced atmosphere
* As a sales assistant in a small store, I would work alone in the store. This meant I had a great deal of responsibility as I would have to manage the store, and balance customer service, ensuring the cleanliness of the store, and that no mistakes occurred. This job enabled me to be very efficient, especially during busy periods, highly organised, to take initiative and to develop my time management and interpersonal skills.

04/08/17 - 15/08/18

**Computer Assisted Telephone Interviewer,** Ipsos MRBI

Blackrock Business Park, Carysfort Avenue, Blackrock

Role:

* I would carry out nationwide opinion polls on a variety of subjects.
* Ipsos MRBI is the market research bureau of Ireland and the country's leading market research company. My position in the company was in the call centre agency and I would interview Irish citizens upon a variety of topics. Of all my work experience, this position greatly advanced my interpersonal abilities as it was based on customer interaction and often involved working in intense situations
* Furthermore, this position provided great insight and experience into working in an office environment which I believe will greatly benefit me in my future endeavours.

**Education:**

Secondary School: Loreto Abbey Dalkey Secondary School.

Leaving Certificate Results: 485

College: Trinity College Dublin, Law Student.

**Skills and Qualities:**

* Great interpersonal and communication skills
* Efficient
* Great organisational and time management skills
* Committed.

**Certifications:**

* ECDL

**References:**

Ms Aoife Heffernan, Ipsos MRBI, Blackrock Business Park, 014389007

Mr Robert Dunne, Principal, Loreto Abbey Dalkey, 012718900