**Katie Lee**

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**Education**

**Tilburg University, Netherlands (August 2015 - July 2016)**

Studying for LLM in Law and Technology, 2:1 Expected

Modules: Contracts and ICT, Cybercrime, Privacy and Data Protection, Regulation, Ethics, Acceptance and Legitimacy, European Intellectual Property Law, Healthcare Technology and Regulation, International and European Regulation of Biotechnology, Masters Thesis (Title TBC).

**Dublin City University, Glasnevin, Dublin 9 (September 2012 - May 2015)**

B.A Economics, Politics and Law (Level 8) Attained, 2:1 Honours, Class ranking 10/52

Modules included: Tort Law, Company Law, Property Law, Trusts Law, Equality and Discrimination Law, Genetics Law and Society, Law of Contract, European Union Law, Criminal Law, Constitutional Law, Irish Legal System, Legal Research and Methods. Dissertation – ‘Article 41: Hiding Behind the Constitution- Have our Judiciary and *Oireachtas* Hidden Behind the Constitution to Ignore Important Social Questions Affecting Non-Marital Families in Ireland?’.

**Ursuline College, Sligo (September 2006 - June 2012)**

Leaving Certificate Subjects; English, Irish, Maths, French, Business, Biology, Japanese.

Overall Result – 450 points.

**Professional Skills**

* Time management – ability to prioritize and allocate time effectively.
* Excellent communication skills – developed through Debating, Moot Court and various work experiences.
* Teamwork – strong understanding of the importance of teamwork. Worked on team of five under operations manager at Railtours Ireland.
* IT Skills - completed ECDL (2010), competent knowledge of Microsoft Office packages including Excel, PowerPoint and Word, experience with internal case management (Opsis Case Manager)
* Commercial Awareness- keen interest in business, specifically in the technology sector.

**Relevant Work Experience**

**Orpen Franks Solicitors, Burlington Road, Dublin 4 (25th May 2015 - 17th July 2015)**

Legal Intern - Gained extensive experience in the firms Property Department. Also assisted Solicitors in other departments including Litigation and Commercial. Duties included;

* Weekly Court Runs (as requested)
* Drafted Letters
* Administrative duties included - telephone calls, emails, photocopied documents, sorted post, bound files etc.
* Assisted on a large project for the property department in relation to a housing development

**Railtours Ireland, Amiens Street, Dublin 1 (June 6th 2013-September 6th 2013 & 24th May 2014-27th August 2014)**

Administrative Assistant – Based in the Head Office of Railtours Ireland. Duties included:

* Answered incoming emails and phone calls
* Processed bookings
* Dealt with any complaints
* Minor accounting
* Booked hotels and dealt with vendors
* Checked in passengers for tours

**Interests and Achievements**

* **Global Brigades-** During my time in DCU I was an active member of Global Brigades which is a sustainable development society. In March 2014 I acted as leader of a Human Rights and Business team that travelled to Panama and spent two weeks in the rural Darien region working alongside Panamanian lawyers. Singlehandedly raised nearly €1600 for the charity through a coffee morning and a charity skydive.
* **Public Speaking-** Confident public speaker and enjoy speech writing. Recently joined the Tilburg University Debating Association. In 2012 and 2011 was one of twelve finalists in the Soroptimist International public speaking competition. Wrote and delivered six minute speeches on the topics of human rights and education. Ranked in the top three finalists nationally.
* **Moot Court-** Chosen to represent DCU in the European Law Students Association Human Rights Moot court competition (2014). My teammates and I prepared two submissions in relation to the issues of free speech and defamation.
* **Drama-** Lover of Theatre and Musicals. Awarded Grade Nine standard from The Irish Board of Speech and Drama (2012).
* **Ursuline College-** Served as Vice chairperson of the Ursuline College student council in 2012. Nominated for Ursuline College Student of the year in 2011 and 2012. Received Ursuline College Science and Technology Award 2010.

**Referees**

**Mr Jim Deegan Dr Tom Hickey**

Managing Director, Railtours Ireland Thesis Supervisor

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