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| Katya Atkinson  | Description: C:\Users\Nora\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\197825J1\MC900383872[1].wmf 00353 (0) 86 2031 562Description: C:\Users\Nora\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\197825J1\MC900322701[1].wmf fadelk@tcd.ie | 5 Braganza Estate,Athy Road,Co. Carlow |
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| Education |
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| 2013  2017: | **Trinity College, University of Dublin; LLB**  |
|  | First Year 2.2 (52%) Second Year 2.1 (60%) Fourth Year Constitutional Law 1 51% Constitutional Law 2 62% Feminist Legal TheoriesContract Law 37% Equity 66% JurisprudenceCriminal Law 45% Land Law 58% Corporate GovernanceTort Law 61% Administrative Law 65% Clinical Legal EducationIrish Legal System 50% EU Law 48%Legislation and Regulation 67% Private Law Remedies 58% |
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| 2015  2016: | **University of Helsinki, Finland; Erasmus**  |
| Results: | Third Year 2.1 |
| Subjects:  | International and EU Tax Law 50% Company Law 65%International Trade Law 50% Commercial Dispute Resolution 60%International Migration Law 65% Comparative Crime and Criminal Justice 60%Russian Business Law 73% English and EU Commercial Law 73%International Environmental Law 50% Intellectual Property Law (pass)Arbitration as a Method to Dispute Resolution 60% Finnish Language 73%Competition Law 73% Insurance Contract Law 60% |
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| 2008  2013: | **Gaelcholáiste Cheatharlach, Carlow – Leaving Certificate**All examinations completed through the Irish language and at higher level. |
|  | English(D1), Irish(A2), French (B3), Russian(A2), Maths(C3), Accounting(A1), Economics (A2), Biology(C2)  |
| Results: | 530 points  |
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| Relevant Work Experience |

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| July 2016 – present  | **Chill Insurance (Customer Care Executive)*** Fully complying with all regulatory processes
* Ensure all documentation is ready within various time scales for the rest of team
* Studying and working towards APA and CIP professional Qualification
* Initiative to solve new problem and continuously learn new aspects of the business
* Developing computer skills using Relay, Tableau and Insurer websites
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| September 2016  | **Office of the Attorney General (Intern)*** Attended meetings with officials and Departments of State
* Undertook research tasks associated with Advice of the Attorney General
* Completed critical analysis of *Habeas Corpus* cases
* Completed a task on Open Read Documents in Repossession cases
* Participated in legislative drafting exercise in association with the Parliamentary Counsel
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| October 2014 – January 2015  | **Brown Thomas, Grafton Street (Sales Associate)*** Working within a high energy environment in a large team there is a focus on meeting sales targets whilst providing first class customer experience
* Build excellent relationships with customers by providing advice and recommendations
* Reporting to department managers and other colleagues
* Excellent product knowledge
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| Summer Internship2014  | **Clarke Jeffers & Co. Solicitors, Carlow (Intern)*** Prepared discovery orders for a Supreme Court case
* Role encompassed multiple facets, hence I learned to be flexible and adaptable
* Adhered to strict guidelines and regulatory standards
* Initiated client contact on behalf of solicitor
* Became familiar with documents such as commercial leases
* Researched cases and legislation and prepared reports on them
* Drafting letters and billing schedules for clients
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| Summer 2014  | **Carlow County Council (Intern)*** Worked in the Housing and Planning Permission departments
* Selected to participate and present questions to a panel of local members
* Gained experience in researching and drafting relevant questions
* Took part in allocation of sport and local recreation bursaries
* Obtained the essential skills necessary to work effectively in a large office environment
* Responded to public queries/email/letters in a professional matter
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| June 2009 -April 2013  | **Avon Limited Company (Sales Support Representative)** * Experience in customer service, beauty products, recruitment, selling and being a loyal team member
* Delivered orders and resolved customer’s queries
* Kept management informed by submitting activity and reports on a daily and weekly basis as well as annual territory analyses
* Coordinated sales effort with marketing, sales management, accounting, logistics and technical service group
* Succeeded in surpassing sales targets by 340% at Christmas period
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| Language Skills |
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| * Bilingual; fully proficient in both English, Irish, French, Russian and Finnish
* Undertook paid translation work in the past, translating both from Russian to English and English to Russian
* Obtained a high standard of written and spoken French, was awarded a scholarship to participate in an extensive French Language Course based on oral exam results
* Active society member of Cumman Gaelach and Trinity Russian Society
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| Interests and Achievements |
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| * Completed Grade 8 Examinations with Royal Irish Academy in Violin
* Rose of Tralee Candidate 2015 (Carlow Ambassador)
* Intermediate Violin player with Carlow Youth Orchestra
* International Tutor for Visiting Students at Trinity School of Law
* Utilities Analyst with Trinity Student Managed Fund 2016/2017
* Short listed for Young Apprentice 2012 for pitching a business innovation idea
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| References |
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1. Aimee Sweeney, *Advisory Counsel at Office of Attorney General*, (01) 631 4000
2. Patricia Brazil (LLB), *Lecturer in Law Trinity College* (01) 896 3059
3. Seamus O’Connor, *Director of Services, Carlow County Council* (059) 91 70300