

KEITH MANNION

12 Rockfield Avenue, Terenure, D12 A437

085 166 5626 / kmannpr@gmail.com

Law graduate with first class honours, who has passed all the FE1s, with relevant legal experience who is eager to start a career as a solicitor. Dedicated, hardworking and a team player who will make the most of any opportunity afforded to me.

Work Experience

O'BRIEN REDMOND

Intern

Jan 20 – Sept 20

- Experienced a diverse range of legal areas.
- Provided support in settlement meetings relating to rental agreements and mediations at the WRC.
- Regularly attended court with and without an accompanying solicitor.
- Regularly attended the stamping office and various courts offices.
- Learnt a great deal about conveyancing and regularly scheduled title documents.
- Filing and administration support for the wider team on an ad-hoc basis.
- Through everyday use, became greatly familiar with the case management system Evolve.
- Some dictation experience.
- Within this role I gained valuable experience within a professional environment, liaising, and supporting senior members, upskilling on my communication skills and attention to detail while drafting legal documentation.

CARMODY MORAN

Intern

Jun 19 – Jul 19

- Meeting with clients face to face, over the phone and through email to assist with questions and queries arising.
- Attended court to file pleadings and other relevant documents.
- Responsible for office duties including filing in the office, managing post and scheduling appointments for the solicitors.
- Tasked with preparing briefs leading to regular interaction with the partners, gaining experience from the senior team.
- Filled out PIAB forms.
- Within this role, I built confidence meeting and communicating with clients and gained knowledge about the court system.

MICHAEL STAINES

Intern

Jul 2018

- Over a two-week internship, I was given the opportunity to observe solicitors of the firm both in court and the office environment.
- Tasked with re-organised the firms filing system and prepared files for the solicitors.
- Within this role I learnt a great deal from those in the firm about working in the legal profession.

APPLEGREEN

Sales Assistant

May 17 – Aug 18

- To help support myself during my time studying.
- Ensured customers' needs were met, that my till was in order and that the shop was well stocked and presentable.
- Trained in new employees.

Education

FE1s

Completed. As of March 2020, I have successfully passed all my FE1s:

MAYNOOTH UNIVERSITY

LLB International 2014-2018

- Four-year degree in Maynooth where I finished third overall in my class.
- In my first year I studied Law, History and Politics, before moving into pure Law.
- Spent my third year abroad at University of New Brunswick, Canada.

Final Result: First Class Honours

UNIVERSITY OF NEW BRUNSWICK

School of Law 2016-2017

- Through acquiring the requisite grades in second year, I qualified for the opportunity to study for a year in Canada at a post-graduate level.
- Studied subjects including Commercial law, IP law, bankruptcy and receivership law, business organisations, remedies, and construction law.

ST MARY'S COLLEGE, C.S.SP.

Rathmines, Dublin 6 2008-2014

Achievements

- Finished third overall in my class ranking
- Free Legal Aid Clinic qualified volunteer
- Completed HarvardX Computer Science for Lawyers
- Member of Saint Marys College senior rugby team 2012, 2013, 2014
- St Mary's Player of the Year 2014 (for teamwork and dedication)
- Volunteered Molyneux House (Caring for the elderly)
- Grade 6 Piano
- Leinster U17 Representative
- Coached u10s St Marys RFC

Hobbies and Interests

I am passionate about rugby, both as a player and a supporter. I have enjoyed success on the pitch as a member of winning teams in the New Brunswick, Maritime Canada, JP Flanagan 2 and Freshman All-Ireland rugby tournaments. I have been playing rugby for the last fifteen years and enjoy being part of a team in competitive and intense environments. Beyond rugby, I am a keen sports fan, with an interest in Gaelic Football and American Football, among others. I am also an avid reader, covering numerous genres, as well as enjoying a wide range of podcasts.

References available upon request